



May 13, 2020

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held virtually on Wednesday, May 13, 2020 at 7:00 pm.

ATTENDEES

- Chair: Tim Dunford
Vice-Chair: Elsie McMurphy
Trustee: Alicia Holman
Trustee: Victoria Martin
Trustee: Nola Silzer
Trustee: Sheila Stelck
Trustee: Teri VanWell
Superintendent of Schools: Dave Eberwein
Secretary Treasurer: Jason Reid
Assistant Superintendent: Paul McKenzie
Director of Instruction: Carly Hunter
Director of Instruction: Monica Braniff
Representative, COPACS: Monique Hiltz
Representative, CUPE: Dean Coates
Representative, SAA: Sara Postlethwaite
Representative, STA: Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:06 pm.

Introduction

Chair Dunford welcomed members of the management team and partner group representatives to the regular Board meeting and acknowledged the territory of the WSANEC people since time immemorial. Representing COPACS – Monique Hiltz; representing CUPE – Dean Coates, representing STA – Don Peterson; and representing School Administration – Sara Postlethwaite.

2. ADOPTION OF AGENDA

(i) Consideration of Late Items

(ii) Adoption of Agenda

Trustee Holman raised a point of order noting that the motions included under agenda item 7 were inconsistent with previous direction from the Board.

Chair Dunford ruled that the point of order was not well taken as the motions were not yet on the floor.

Trustee Holman appealed the decision of the Chair.

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE SILZER

Motion to sustain the Chair.

CARRIED.

Trustee Holman opposed the motion.

**Moved by TRUSTEE VANWELL**

**Seconded by TRUSTEE STELCK**

That the agenda be adopted with the addition of Late Items:  
Lochside school site issue – moved from In Camera.

CARRIED.

(iii) Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular Meeting; the Board held an In Camera meeting and discussed personnel issues, business affairs and facilities.

**3. ADOPTION OF BOARD MEETING MINUTES**

(i) Adoption of Board Meeting Minutes of March 11, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of March 11, 2020. Hearing none, the Chair declared the minutes be adopted as circulated.

(ii) Adoption of Special Board Meeting Minutes of March 30, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of March 30, 2020. Hearing none, the Chair declared the minutes be adopted as circulated.

(iii) Adoption of Special Board Meeting Minutes of April 6, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of April 6, 2020. Hearing none, the Chair declared the minutes be adopted as circulated.

(iv) Adoption of Special Board Meeting Minutes of April 14, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of April 14, 2020. Hearing none, the Chair declared the minutes be adopted as circulated.

(v) Adoption of Special Board Meeting Minutes of April 23, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of April 23, 2020. Hearing none, the Chair declared the minutes be adopted as circulated.

**4. BUSINESS ARISING OUT OF THE MINUTES**

No items.

**5. PRESENTATIONS, DELEGATIONS & QUESTIONS**

(a) Presentations and Delegations:

(b) Questions:

**6. REPORT FROM THE CHAIR**

**7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS**

Trustee Holman raised a point of order noted that the motions were inconsistent with previous direction from the Board.

Chair Dunford ruled that the point or order was not well taken as the motions were not inconsistent with previous direction from the Board.

**Administrative Procedures Review**

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE SILZER**

That the Board hold a special meeting in May to review, with consultant Dr Leroy Sloan, the policies previously adopted in principle and the work done by staff on the administrative procedures.

CARRIED.

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE MARTIN**

That, at the Policy Committee meeting in June, the focus of the work by committee members and partner group representatives be the consideration of any further revisions to the policies agreed to in principle and to consider if any administrative procedures have been omitted or if any administrative procedures should be Board policies.

That the Board consider at its regular meeting in June any further recommendations of the Policy Committee with regard to the adoption of Board policies and the review of administrative procedures.

That, on an ongoing basis, partner groups be invited to review the policy and administrative procedures work that has been done to date and propose to the board any policies that may be revised, deleted or created and refer to the Superintendent any administrative procedures that may be revised, deleted or created.

That the work of the Policy Committee over the next year(s) be focussed on further analysis and review of Board policies, as directed by the Board.

CARRIED.

**8. SCHOOL SUCCESSES – No Report**

**COMMITTEE REPORTS**

**9. EDUCATION DIRECTIONS COMMITTEE**

**1. Receipt of Report**

**Moved by TRUSTEE STELCK**

**Seconded by TRUSTEE SILZER**

That the Education Directions Committee report for the committee meeting held May 5, 2020 be received.

CARRIED.

**10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

1. Long Range Facilities Plan

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE VANWELL**

That the Board approve the 2020 – 2029 Long Range Facilities Plan.

CARRIED.

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE VANWELL**

That the Board defer the planned boundary review to the fall of 2020.

CARRIED.

2. 2020/21 Annual Facilities Grant Plan

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE VANWELL**

That the Board approve the 2020/21 Annual Facilities Grant Plan as attached.

CARRIED.

Trustee Holman abstained.

3. KELSET Traffic Safety

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE VANWELL**

That the Board direct the Secretary Treasurer to write to the District of North Saanich and request that they review traffic safety on Forest Park Drive at KELSET Elementary School and consider implementation of traffic calming and safety improvements.

CARRIED.

4. Lochside Development Plan

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE VANWELL**

That the Board issue a letter to the Limona Group confirming:

- That this letter addresses only the impact of the proposed development on Lochside Elementary and not the broader community impact to be assessed through the application process; and
- That conditional on the proposed improvements to roadworks and the school site, the school district has no objections to the development application.

CARRIED.

Trustee Holman opposed the motion.

5. Receipt of Report

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE VANWELL**

That the Finance, Facilities & Technology Committee report for the committee meeting held May 5, 2020 be received.

CARRIED.

11. **HUMAN RESOURCES** – No report

12. **POLICY DEVELOPMENT COMMITTEE** – No report

13. **REPORTS FROM TRUSTEE REPRESENTATIVES**

- Trustee VanWell reported on the BCSTA Provincial Council meeting and also on the cancelled BCSTA AGM.
- Trustee Silzer reported on the recent Memorial Park Society meeting.

14. **CORRESPONDENCE**

15. **QUESTION PERIOD**

- STA President Don Peterson asked a question regarding the Administrative Procedure process.
- CUPE President Dean Coates asked a question regarding the COVID BC Re-Start Plan and funding for international students.

16. **NEW BUSINESS**

17. **FOR INFORMATION**

No items.

18. **ADJOURNMENT**

**Moved by TRUSTEE MARTIN**

**Seconded by TRUSTEE STELCK**

That the meeting be adjourned – 9:27pm.

CARRIED.



Chair of the Board



Secretary Treasurer