



November 18, 2020

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held at the Saanichton Learning Centre on Wednesday, November 18, 2020 at 7:00 pm.

ATTENDEES

- Chair: .....Tim Dunford
Vice-Chair: .....Elsie McMurphy
Trustee:.....Alicia Holman
Trustee:.....Victoria Martin (virtual)
Trustee:.....Nola Silzer
Trustee:.....Sheila Stelck
Trustee:.....Teri VanWell
Superintendent of Schools: .....Dave Eberwein
Secretary Treasurer: ..... Jason Reid
Assistant Superintendent: ..... Paul McKenzie (virtual)
Director of Instruction: .....Carly Hunter
Director of Instruction: ..... Monica Braniff
Representative, COPACS:.....James Taylor/Liz Keating
Representative, CUPE: ..... Dean Coates - regrets
Representative, SAA: .....Shelley Hardcastle
Representative, STA:.....Don Peterson - regrets

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:05 pm.

Introduction

Chair Dunford welcomed members of the management team and partner group representatives to the regular Board meeting and acknowledged the territory of the WSANEC people since time immemorial. Representing COPACS – James Taylor/Liz Keating and representing School Administration – Shelley Hardcastle.

2. ADOPTION OF AGENDA

(i) Consideration of Late Items

(ii) Adoption of Agenda

Chair Dunford asked if there were any late items or revisions to the agenda as circulated. Hearing none, the Chair declared the agenda be adopted with the addition of Late Items:

- Notice of Motion received from Trustee Holman

(iii) Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs and facilities.

**3. ADOPTION OF BOARD MEETING MINUTES**

(i) Adoption of Board Meeting minutes of October 14, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of October 14, 2020. The Chair declared the minutes be adopted as amended with changes(s) as follows:

- Add word "report" under School Successes

(ii) Adoption of Annual General Meeting minutes of November 2, 2020.

Chair Dunford asked if there were any errors and omissions to the minutes of the meeting of November 2, 2020. Hearing none, the Chair declared the minutes be adopted as circulated.

**4. BUSINESS ARISING OUT OF THE MINUTES**

No items.

**5. PRESENTATIONS, DELEGATIONS & QUESTIONS**

(a) Presentations and Delegations:

(b) Questions:

**6. REPORT FROM THE CHAIR**

**7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS**

**8. SCHOOL SUCCESSES** - Schools were acknowledged for their excellent Remembrance Day presentations.

**COMMITTEE REPORTS**

**9. EDUCATION DIRECTIONS COMMITTEE**

**10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

1. Final Enrolment & Funding

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE VANWELL**

That the Board approve allocation of \$1,133,661 from unrestricted accumulated surplus to fund operating expenditures, and that residual unrestricted accumulated surplus be allocated to increase the Contingency Reserve.

CARRIED.

2. Catchment Boundary Review

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE VANWELL**

That the following catchment boundary changes be implemented for the 2021/22 school year (map attached):

- Move study areas A1 and A2 to the Lochside Elementary catchment;
- Move study area C to the Brentwood Elementary catchment;
- Move study area D to the Cordova Bay Elementary catchment; and
- Move study area E to the Lochside Elementary catchment.

CARRIED.

3. 2021/22 Budget Guidelines Principles & Timelines/Process

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE VANWELL**

That the 2021/22 Budget Guiding Principles and 2021/22 Timelines/Process be approved.

CARRIED.

**11. HUMAN RESOURCES – No report**

**12. POLICY DEVELOPMENT**

**Moved by TRUSTEE STELCK**

**Seconded by TRUSTEE MARTIN**

That the Board rescind all current Board polices, bylaws and administrative procedures effective November 18, 2020.

CARRIED.

**Moved by TRUSTEE STELCK**

**Seconded by TRUSTEE MARTIN**

That the Board approve the new Board Policy Handbook effective November 18, 2020.

CARRIED.

Opposed: Trustee Holman

**Moved by TRUSTEE STELCK**

**Seconded by TRUSTEE SILZER**

That the Board acknowledge receipt of the Administrative Procedures Manual for information purposes only.

CARRIED.

### **13. REPORTS FROM TRUSTEE REPRESENTATIVES**

- Trustee Holman reported on the recent BCSTA Provincial Council, Youth & Justice Committee and the November COPACS meeting.
- Trustee Silzer reported that the Town of Sidney donated approximately 100 fir saplings to Sidney Elementary as a result of the Town's tree appreciation day held November 14th.

### **14. CORRESPONDENCE**

No items.

### **15. QUESTION PERIOD**

- James Taylor, COPACS – inquired about opportunity around parent participation or consultation on Ed Tech Committee and the letter sent from the Saanich Teachers' Association regarding remote learning.

### **16. OTHER BUSINESS AS SUBMITTED**

Notice of Motion – Trustee Holman

**17. FOR INFORMATION**

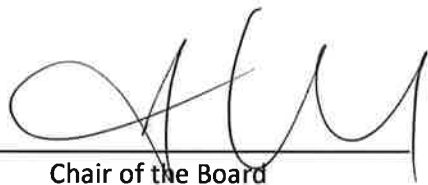
Trustee Holman submitted a notice of motion for the January 20, 2021 Board meeting.

As part of the spring 2021 Energy Plan report to the Board, staff also provide an update on:

- a) SD63's school-based climate action efforts and achievements
- b) Details of funding amounts received from the Carbon Neutral Capital Program, how the funds were utilized and any short-falls identified
- c) Recommendations on any further steps the District or Board could take to help meet the objectives stated in the Clean BC Action plan. <https://cleanbc.gov.bc.ca/>

**18. ADJOURNMENT**

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 7:53pm.



Chair of the Board



Secretary Treasurer