



December 7, 2022

**Regular Meeting of the Board of Education of School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, December 7, 2022 at 7:00 pm at 2125 Keating Cross Road.

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**ATTENDEES**

Chair: .....Tim Dunford  
Vice-Chair: .....Elsie McMurphy  
Trustee:.....Keven Elder  
Trustee: .....Susan Hickman  
Trustee:..... Nola Silzer  
Trustee:..... Joyce Vandall  
Trustee: ..... Teri VanWell

Superintendent of Schools: ..... Dave Eberwein  
Secretary Treasurer: ..... Jason Reid  
Assistant Superintendent: ..... Paul McKenzie  
Director of Instruction: ..... Carly Hunter  
Director of Instruction: ..... Peter Westhaver  
Representative, COPACS:..... Jamie Roberts  
Representative, CUPE: ..... Nola Welsh  
Representative, SAA: ..... Sean Kenny  
Representative, STA:..... Don Peterson

**1. CALL TO ORDER AND WELCOME**

Chair Dunford called the meeting to order at 7:00 pm.

Introduction

Chair Dunford welcomed members of the management team and partner group representatives to the regular Board meeting and acknowledged the territory of the WSANEC people since time immemorial. Representing STA – Don Peterson; representing CUPE – Nola Welsh; representing School Administration – Sean Kenny; and representing COPACS – Jamie Roberts.

**2. ADOPTION OF AGENDA**

Adoption of Agenda

**Moved by TRUSTEE VANWELL**

**Seconded by TRUSTEE ELDER**

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

CARRIED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters and business affairs.

**3. ADOPTION OF BOARD MEETING MINUTES**

- (i) Adoption of Regular Board Meeting minutes of October 26, 2022.  
Chair Dunford asked if there were any errors and omissions to the minutes of October 26, 2022. Hearing none, the Chair declared the minutes be adopted as circulated.
- (i) Adoption of Inaugural Meeting minutes of November 7, 2022.  
Chair Dunford asked if there were any errors and omissions to the minutes of November 7, 2022. Hearing none, the Chair declared the minutes be adopted as circulated.

**4. BUSINESS ARISING OUT OF THE MINUTES**

- (i) Trustee Orientation Plan

**Moved by TRUSTEE VANWELL**

**Seconded by TRUSTEE HICKMAN**

That the Board approve the following Board Orientation Program:

1. What is Governance
2. Board/Trustee Operations and Administration
3. Budget Context and Risk Management
4. Indigenous Learner Success (Local Education Agreement)
5. Ed Tech
6. Parental Rights
7. Inclusive Education – Designations/Ministry Funding/Student Supports
8. Individual Learning Centre (ILC) Programming
9. Evidence-based Practices

CARRIED.

**5. PRESENTATIONS, DELEGATIONS & QUESTIONS**

- (a) Presentations and Delegations:
- (b) Questions:

**6. REPORT FROM THE CHAIR**

**7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS**

**8. SCHOOL SUCCESSES**

**COMMITTEE REPORTS**

**9. EDUCATION DIRECTIONS COMMITTEE**

**10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

**1. Charitable Trust**

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That staff be directed to establish the Board of Directors as recommended with the Trustee representative to be appointed by the Chair of the Board.

CARRIED.

**2. 2023/24 Budget Guiding Principles**

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE HICKMAN**

That the Board approve the 2023/24 Budget Guiding Principles.

CARRIED.

**3. 2023/24 Budget Timelines/Process**

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANWELL**

That the Board approve the 2023/24 Budget Timelines/Process.

CARRIED.

4. 2022/23 Statement of Financial Information (SOFI)

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Board approve the 2022/23 Statement of Financial Information (SOFI).

CARRIED.

5. International Program Homestay Fees

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Board approve increasing the monthly homestay fee from \$1,100 to \$1,200 effective September 2023 for new registrations.

CARRIED.

11. **HUMAN RESOURCES** (No Report)

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE VANDALL**

That a letter be written to the Capital City Yacht Club expressing the appreciation for its support of Sidney Elementary School.

CARRIED.

12. **POLICY DEVELOPMENT**

1. Policy 29 (Diversity & Inclusion)

**Moved by TRUSTEE VANWELL**

**Seconded by TRUSTEE MCMURPHY**

That the Board confirm its consideration of Policy 29 (Diversity & Inclusion) as proposed for a three month consultation period.

CARRIED.

**Notice of Motion:**

I, Trustee VanWell provide notice that at the March 2023 public meeting of the Board of Education, I will move the following motion:

That Policy 29 (Diversity & Inclusion) be approved.

**13. REPORTS FROM TRUSTEE REPRESENTATIVES**

- Trustee Hickman reported on the November 24<sup>th</sup> COPACS meeting also attended by Chair Dunford.
- Trustee VanWell reported on the recent BCSTA Trustee Academy & Provincial Council meeting.

**14. CORRESPONDENCE**

- District of Central Saanich
- District of North Saanich
- Office of the Minister of Education and Childcare
- Letter to Local Police Chief Constables

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE VANWELL**

That a letter be written to the new Minister of Education and Childcare, Rachna Singh requesting a meeting to discuss the current and projected budget shortfalls in School District 63.

CARRIED.

**15. QUESTION PERIOD**

- Jamie Roberts, COPACS enquired around budget principles around equity and stronger language for climate emergency. Secretary Treasurer Reid responded. Ms. Roberts also enquired about the budget for School Counsellors. Superintendent Eberwein responded.

**16. OTHER BUSINESS AS SUBMITTED**

- (i) Election of BCPSEA Representative – December 7, 2022 to the date of the next Annual General Meeting in November 2023.

Chair Dunford asked for nominations for the position of BCPSEA Representative for the period December 7, 2022 to the date of the next Annual General Meeting in November 2023.

Trustee McMurphy nominated Trustee Silzer.

Trustee Silzer accepted the nomination.

Chair Dunford called for nominations for a second time.

Chair Dunford called for nominations for a third time and final time.

Hearing no further nominations, Chair Dunford declared Trustee Silzer elected by acclamation as BCPSEA Representative for the period December 7, 2022 to the date of the next Annual General Meeting in November 2023.

**17. FOR INFORMATION**

No items.

**18. ADJOURNMENT**

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:18pm.



Chair of the Board



Secretary Treasurer