



April 24, 2024

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, April 24, 2024 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

- Chair: Tim Dunford
Vice-Chair: Nola Silzer
Trustee: Keven Elder
Trustee: Susan Hickman
Trustee: Elsie McMurphy
Trustee: Joyce Vandall
Trustee: Teri VanWell
Superintendent of Schools: Dave Eberwein
Secretary Treasurer: Jason Reid
Assistant Superintendent: Paul McKenzie
Director of Instruction: Carly Hunter
Director of Instruction: Peter Westhaver
Representative, COPACS: Jen Wanless
Representative, CUPE: Candace Whitney
Representative, SAA: Kim Graves
Representative, STA: Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:01pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Don Peterson; representing CUPE – Candace Whitney; representing School Administration – Kim Graves; and representing COPACS – Jen Wanless.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE VANDALL

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

13. Trustee VanWell – Report on Police Week

CARRIED AS AMENDED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters.

**3. ADOPTION OF BOARD MEETING MINUTES**

(i) Adoption of Regular Board Meeting minutes of March 13, 2024.

Chair Dunford asked if there were any errors and omissions to the minutes of March 13, 2024.

Hearing none, the Chair declared the minutes be adopted as circulated.

**4. BUSINESS ARISING OUT OF THE MINUTES**

**5. PRESENTATIONS, DELEGATIONS & QUESTIONS**

(a) Presentations and Delegations:

(b) Questions:

**6. REPORT FROM THE CHAIR**

– Update on Advocacy Motions

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANDALL**

That the Board send a letter to the Ministry of Education and Child Care regarding concerns with unfunded inflationary costs.

CARRIED.

**7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS**

**8. SCHOOL SUCCESSES**

**COMMITTEE REPORTS**

**8. EDUCATION DIRECTIONS COMMITTEE**

**Moved by TRUSTEE SILZER**

**Seconded by TRUSTEE VANDALL**

That the Board forward the draft school calendars for 2025/26 and 2026/27 for public consultation for the following dates: April 26 to May 28, 2024.

CARRIED.

**10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

**1. 2024/25 Capital Plan Bylaw**

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANDALL**

i) That the Board approve the first reading of Capital Plan Bylaw No. 2024/25-CPSD6301.

CARRIED.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE HICKMAN**

ii) That the Board approve the second reading of Capital Plan Bylaw No. 2024/25-CPSD6301.

CARRIED.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

iii) That the Board approve the reading of the Capital Plan Bylaw No. 2024/25-CPSD6301 at this Board meeting for a third time.

CARRIED UNANIMOUSLY.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

iv) That the Board approve the third reading, pass and adopt Capital Project Bylaw No. 2024/25-CPSD6301.

CARRIED.

2. 2024/25 Annual Facilities Grant Plan

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANDALL**

That the Board approve the 2024/25 Annual Facility Grant Plan as presented.

CARRIED.

3. Usage Agreements

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

That the Board approve signing of the attached agreement for Parkland Secondary.

CARRIED.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANDALL**

That consideration of the request from Peninsula Community Pickleball Club be postponed pending the completion of the Recreation Needs Assessment Study by the Peninsula Recreation Commission.

CARRIED.

4. SISP 2025/26 Homestay Fees

5. **Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANWELL**

That the Board approve increasing the monthly homestay fee from \$1,200 per student per month to \$1,350 per student per month, effective for the 2025/26 school year.

CARRIED.

6. Digital Service Transformation Funding

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

That the Board approve the allocation of \$200,000 to increase the contingency reserve from \$2,300,838 to \$2,500,838.

CARRIED.

11. **HUMAN RESOURCES** (No Report)

12. **POLICY DEVELOPMENT** (No Report)

**13. REPORTS FROM TRUSTEE REPRESENTATIVES**

- Trustee VanWell reported on the BCSTA AGM held from April 18-20, 2024.
- Trustee Hickman reported on the recent Vancouver Island School Trustees' Association meeting.

**Moved by TRUSTEE HICKMAN**

**Seconded by TRUSTEE VANWELL**

That the Saanich School District, in partnership with Victoria and Sooke School Districts, work with staff to co-host the 2025 VISTA Spring Conference.

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE SILZER**

That the motion be tabled.

DEFEATED.

**Moved by TRUSTEE SILZER**

**Seconded by TRUSTEE MCMURPHY**

Amendment by Substitution:

That staff explore the possibility of hosting the VISTA Branch meeting in spring 2025.

DEAFEATED.

MAIN MOTION:

That the Saanich School District, in partnership with Victoria and Sooke School Districts, work with staff to co-host the 2025 VISTA Spring Conference.

CARRIED.

- Trustee Silzer reported on the recent COPACS meeting.

**14. CORRESPONDENCE**

- (i) Letter from Peninsula Recreation Commission
- (ii) Letter from COPACS, March 17, 2024
- (iii) Letter from COPACS, April 13, 2024
- (iv) Letter from Sidney Staff Committee
- (v) Letter from Deep Cove Staff Committee

**Moved by TRUSTEE HICKMAN**

**Seconded by TRUSTEE VANWELL**

That the Board Chair respond to each school staff committee letter advising of the understanding that the Superintendent will reply substantively to them with regard to the Health and Wellness Manager position.

CARRIED.

**15. QUESTION PERIOD**

No items.

**16. OTHER BUSINESS AS SUBMITTED**

**17. FOR INFORMATION**

Administrative Procedure 315 (Student Injury)

**18. ADJOURNMENT**

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 9:07pm.

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Chair of the Board

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Secretary Treasurer