



June 19, 2024

**Regular Meeting of the Board of Education of School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, June 19, 2024 at 7:00 pm at 2125 Keating Cross Road.

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**ATTENDEES**

Chair: ..... Tim Dunford	Superintendent of Schools: ..... Dave Eberwein
Vice-Chair: ..... Nola Silzer	Secretary Treasurer: ..... Jason Reid
Trustee: ..... Keven Elder	Assistant Superintendent: ..... Paul McKenzie
Trustee: ..... Susan Hickman	Director of Instruction: ..... Carly Hunter
Trustee: ..... Elsie McMurphy	Director of Instruction: ..... Peter Westhaver
Trustee: ..... Joyce Vandall	Representative, COPACS: ..... Jamie Roberts
Trustee: ..... Teri VanWell	Representative, CUPE: ..... Candace Whitney
	Representative, SAA: ..... Regrets
	Representative, STA: ..... Don Peterson

**1. CALL TO ORDER AND WELCOME**

Chair Dunford called the meeting to order at 7:04pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Don Peterson; representing CUPE – Candace Whitney and representing COPACS – Jamie Roberts.

**2. ADOPTION OF AGENDA**

Adoption of Agenda

**Moved by TRUSTEE VANDALL**

**Seconded by TRUSTEE VANWELL**

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

- #13. BCSTA Facilities – Trustee Hickman  
Report from Memorial Park Society – Trustee Silzer
- #12. Policy Report – delete “no report”
- #14. Letter from STA – Health & Wellness Manager

CARRIED AS AMENDED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel and facilities matters.

**3. ADOPTION OF BOARD MEETING MINUTES**

- (i) Adoption of Regular Board Meeting minutes of May 15, 2024.  
Chair Dunford asked if there were any errors and omissions to the minutes of May 15, 2024. Hearing none, the Chair declared the minutes be adopted as circulated.

**4. BUSINESS ARISING OUT OF THE MINUTES**

- (i) 2024/25 Annual Budget Bylaw

- (a) First Reading of Annual Budget Bylaw for Fiscal Year 2024/25

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

That the Board approve the first reading of the Annual Budget Bylaw for Fiscal Year 2024/25 in the amount of \$125,925,896.

CARRIED.

- (b) Second Reading of Annual Budget Bylaw for Fiscal Year 2024/25

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

That the Board approve the second reading of the Annual Budget Bylaw for Fiscal Year 2024/25 in the amount of \$125,925,896.

CARRIED.

- (c) Motion to Read for a Third Time

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

That the Board approve the third reading of the Annual Budget Bylaw for Fiscal Year 2024/25 in the amount of \$125,925,896 at this Board Meeting for a third time.

CARRIED UNANIMOUSLY.

(d) Third and Final Reading of Annual Budget Bylaw for Fiscal Year 2024/25

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANDALL**

That the Board approve the third and final reading, pass and adopt the Annual Budget Bylaw for Fiscal Year 2024/25 in the amount of \$125,925,896.

CARRIED.

**5. PRESENTATIONS, DELEGATIONS & QUESTIONS**

(a) Presentations and Delegations:

(b) Questions:

**6. REPORT FROM THE CHAIR**

**7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS**

**8. SCHOOL SUCCESSES**

**COMMITTEE REPORTS**

**8. EDUCATION DIRECTIONS COMMITTEE**

1. 2025/26 & 2026/27 Local Calendars

**Moved by TRUSTEE SILZER**

**Seconded by TRUSTEE HICKMAN**

That the Board approve the local calendars for 2025/26 and 2026/27.

CARRIED.

**10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE ELDER**

On the Finance, Facilities & Technology Committee Agenda add under Future Agenda Items: Discussion of Audit Committee Responsibilities.

CARRIED.

1. Trustee Remuneration

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE HICKMAN**

That pursuant to Policy 9 Trustee remuneration be adjusted effective July 1, 2024 by the same amounts as the support staff inflationary adjustments.

CARRIED.

2. 2025/26 Capital Plan Submission

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANWELL**

That the Board approve the Capital Plan Submission for the 2025/26 school year.

CARRIED.

3. Updated Long Range Facilities Plan

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE MCMURPHY**

That the Board approve the updated Long Range Facilities Plan.

CARRIED.

**11. HUMAN RESOURCES (No Report)**

**12. POLICY DEVELOPMENT**

**13. REPORTS FROM TRUSTEE REPRESENTATIVES**

- (i) Trustee Hickman reported on BCSTA meeting facilities.
- (ii) Trustee Silzer reported on the recent Memorial Park Society on May 21, 2024.

**14. CORRESPONDENCE**

- (i) Letter from Adam Olsen, May 21, 2024
- (ii) Letter from COPACS, May 23, 2024
- (iii) Letter from Minister of Education, May 24, 2024
- (iv) Letter from Megan Misovic, May 27, 2024

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE HICKMAN**

That School District 63 encourage Central Saanich to consider the provision of safer bike lanes in future transportation plans.

Amendment:

**Moved by TRUSTEE HICKMAN**

**Seconded by TRUSTEE VANDALL**

That School District 63 encourage Central Saanich to consider the provision of separate bike lanes in future transportation plans.

CARRIED.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE HICKMAN**

That School District 63 encourage Central Saanich, Saanich, North Saanich and Sidney to consider the provision of separate bike lanes in future transportation plans.

CARRIED.

- (v) Letter from Minister of Education to Adam Olsen, June 3, 2024
- (vi) Letter from Minister of Education, June 6, 2024
- (vii) Letter from Saanich Teachers' Association, June 3, 2024
- (viii) Letter from STA, June 18, 2024

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Chair respond to the Saanich Teachers' Association June 18, 2024 letter regarding the Health Wellness Manager position re-affirming the Board's commitment to this position and program having as its primary objective staff wellness.

CARRIED.

## 15. QUESTION PERIOD

Jamie Roberts, COPACS: Is there a mechanism for the Board to engage with local municipalities regarding safe routes to schools?

## 16. OTHER BUSINESS AS SUBMITTED

## 17. FOR INFORMATION

Administrative Procedure 345 (Student Use of Personal Digital Devices)

## 18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 9:17pm.

  
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Chair of the Board

  
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Secretary Treasurer