



May 7, 2025

**Special Budget Meeting of the Board of Education  
of School District No. 63 (Saanich)**

The Special Budget Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, May 7, 2025 at 7:00 pm.

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**ATTENDEES**

Chair: ..... Tim Dunford  
Vice-Chair: ..... Elsie McMurphy  
Trustee: ..... Keven Elder - regrets  
Trustee: ..... Susan Hickman  
Trustee: ..... Nola Silzer  
Trustee: ..... Joyce Vandall  
Trustee: ..... Teri VanWell

Superintendent of Schools: ..... Dave Eberwein  
Secretary Treasurer: ..... Jason Reid  
Assistant Superintendent: ..... Mel Paas  
Director of Instruction: ..... Carly Hunter  
Director of Instruction: ..... Peter Westhaver  
Representative, COPACS: ..... Regrets  
Representative, CUPE: ..... Regrets  
Representative, SAA: ..... Ryan Ellis  
Representative, STA: ..... Don Peterson

**1. CALL TO ORDER AND WELCOME**

Chair Dunford called the Special Meeting to order at 7:00pm.

Introduction

Chair Dunford welcomed members of the partner groups, and management team representatives to the special meeting and acknowledged the territory of the WSANEC people since time immemorial.  
Representing STA – Don Peterson and representing School Administration – Ryan Ellis.

**2. ADOPTION OF AGENDA**

Adoption of Agenda

**Moved by TRUSTEE VANDALL**

That the agenda be adopted.

**Seconded by TRUSTEE HICKMAN**

Chair Dunford asked if there were any late items or revisions to the agenda as circulated. None noted.

CARRIED.

3. **2025/26 BUDGET**

- (i) Report from Secretary Treasurer
- (ii) Discuss 2025/26 Budget

The Chair asked if there were any objections to relaxing procedural rules for the purpose of Board and partner discussion. Hearing none, the Chair declared that procedural rules would be relaxed for the purpose of discussion.

**Moved by TRUSTEE HICKMAN**

**Seconded by TRUSTEE VANWELL**

That the 2025/26 Budget be balanced by implementing the following budget changes to offset projected unfunded inflationary pressures:

- Function 1 (Instruction) - Service and supply budget reduction - \$100,000
- Function 4 (District Administration) - HR dept staffing budget reduction - \$34,665
- Function 4 (District Administration) - Service and supply budget reduction - \$10,000
- Function 5 (Operations and Maintenance) - Technology Plan reduction - \$250,000
- Function 5 (Operations and Maintenance) - Service and supply budget reduction - \$25,000
- Increase allocation of Accumulated Surplus from Contingency Reserve - \$1,086,096

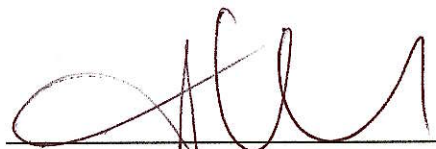
CARRIED.

4. **ADJOURNMENT**

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE HICKMAN**

That the Special Board Meeting be adjourned at 7:17pm.

  
Chair of the Board  
Secretary-Treasurer