

SCHOOL DISTRICT NO. 63 (SAANICH)

POLICY DEVELOPMENT COMMITTEE AGENDA

Committee Members: Trustee Holman, Chair
Trustee Martin
Trustee Stelck

Dave Eberwein, Superintendent of Schools
Jason Reid, Secretary Treasurer

Tuesday, June 2, 2020
1:00 pm

A. PRESENTATIONS AND QUESTIONS

No Items.

B. ITEMS FOR DISCUSSION

No Items.

C. ITEMS FOR RECOMMENDATION

That Policy 2 and Policy 7 be revised to ensure that the Board and Policy Committee have an advisory role with regard to reviewing Administrative Procedures which are amended, created or deleted:

1. Policy 2.5.7 - Review Administrative Procedures which are developed, deleted or significantly amended to ensure they are in alignment with Board policy, and advise accordingly.
2. Policy 3.2.4 – Review changes, deletions or additions to Administrative Procedures if referred by the Board for advice.
3. *Arising from the Board decision of May 13, 2020: That, at the Policy Committee meeting in June, the focus of the work by committee members and partner group representatives be the consideration of any further revisions to the policies agreed to in principle and to consider if any administrative procedures have been omitted or if any administrative procedures should be Board policies:*

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D. ITEMS FOR INFORMATION

No Items.

E. FUTURE AGENDA ITEMS

1. That the following remain as policies pending a review by the Board about what portions of these programs the Board wishes to retain as policy:
 - AP 212 (French Language)
 - AP 220, 221 (Programs of Choice and Specialty Academies)

Policy 2

ROLE OF THE BOARD

The Board is charged with the responsibility of providing a public education system that is organized and operated in the best interests of the students and community it serves for the purpose of preparing citizens for participation in a democratic society. It exercises this responsibility through setting and assessing clear strategic directions and the allocation of resources in alignment with the strategic plan and district goals.

Specific Areas of Responsibility

1. Accountability to the provincial government

The Board shall:

- 1.1 Act in accordance with all statutory requirements of provincial legislation to implement educational standards and policies.
- 1.2 Perform Board functions required by governing legislation and existing Board policy.
- 1.3 Provide advice to the Ministry of Education.

2. Improvement of student achievement and individual success

The Board shall:

- 2.1 Ensure Board agendas reflect the Board's commitment to improving student achievement and individual success.
- 2.2 Ensure the Saanich Strategic Plan references student learning key results and strategies for assessment.
- 2.3 Ensure resources for approved initiatives to improve student outcomes are included in the annual operating budget.
- 2.4 Ensure the effectiveness of the Superintendent's leadership in improving student outcomes is assessed annually.
- 2.5 Support measures that promote student well-being.

3. Accountability to and engagement of community

The Board shall:

- 3.1 Make decisions that address the needs of the student population in the district.
- 3.2 Establish transparent processes and provide easily accessible opportunities for community and partner group engagement.
- 3.3 Report District outcomes including student outcomes to the community at least once annually.
- 3.4 Develop procedures for and hear appeals as required by statute and/or Board policy.
- 3.5 Model a culture of respect, integrity and inclusion.

- 3.6 Engage and consult with the WSANEC First Nation.
- 3.7 Whenever possible, beyond the provision of mandatory education for students, school district facilities will be made available to the community.

4. Strategic planning and reporting

The Board shall:

- 4.1 Provide overall direction for the District by establishing foundational statements.
- 4.2 Set District priorities and key results to be included in the District's Strategic Plan.
- 4.3 Annually evaluate the effectiveness of the District in achieving established priorities and key results.
- 4.4 Approve the District's Strategic Plan and any adjustments.

5. Policy development, implementation and evaluation

The Board shall:

- 5.1 Identify how the Board is to function.
- 5.2 Delegate authority to the Superintendent and define commensurate accountabilities.
- 5.3 Make the final decision as to the approval of all policies.
- 5.4 Develop, assess, review and revise policies as required to ensure intended results are being achieved and that policies are consistent with legislation.
- 5.5 Ensure Board decisions which are intended to have continuing effect are integrated into existing or new policy statements.
- 5.6 Review all policies at least once in a term of office.
- 5.7 Review Administrative Procedures which are developed or significantly amended to ensure they are in alignment with Board policy.

6. Board/Superintendent relations

The Board shall:

- 6.1 Select the Superintendent.
- 6.2 Provide the Superintendent with clear Board direction.
- 6.3 Delegate in writing administrative authority and identify responsibility subject to the provisions and restrictions in provincial legislation and regulations.
- 6.4 Evaluate the Superintendent's performance.
- 6.5 Set and review the Superintendent's compensation.
- 6.6 Respect the authority of the Superintendent to implement Board decisions and legislated directions and support the Superintendent's actions which are exercised within the delegated discretionary powers of the position.
- 6.7 Ensure all Board members interact with the Superintendent in a respectful and professional manner.

7. Political Advocacy / Influence

The Board shall:

- 7.1 Make decisions regarding BCSTA and BCPSEA issues.
- 7.2 Advance District positions and priorities including through the BCSTA and VISTA where applicable.
- 7.3 Act as an advocate for public education and the District.
- 7.4 Develop an annual plan for advocacy including focus, key messages, relationships and mechanisms.
- 7.5 Promote regular meetings and maintain timely, frank and constructive communication with provincially and locally elected officials and staff as appropriate.
- 7.6 Arrange meetings with elected provincial/federal government officials to communicate and garner support for priorities and directions.

8. Board development:

The Board shall:

- 8.1 Assess the Board's effectiveness and performance.
- 8.2 Once a term the Board will develop a development plan with accountability measures aligned with District priorities and Board evaluation outcomes and use a Board planning day to review progress annually.

9. Fiscal accountability

The Board shall:

- 9.1 Approve budget consultation plan including timelines at the outset of the budget process.
- 9.2 Approve the annual budget and allocation of resources in alignment with the Strategic Plan to achieve desired results.
- 9.4 Annually approve the District's updated Five Year Capital Plan.
- 9.5 Appoint or re-appoint the auditor and approve the terms of engagement.
- 9.6 Review annually the audit report and management letter and approve those recommendations to be implemented.
- 9.7 Make decisions regarding ratification of any memoranda of agreement in local bargaining matters.
- 9.8 Approve the acquisition and disposition of District land and buildings.
- 9.9 Approve the annual spending plan for the Annual Facilities Grant.
- 9.10 Approve the amended annual budget.
- 9.11 Monitor the fiscal management of the district through receipt of monthly fiscal accountability reports (January through June).

9.12 Approve borrowing for capital expenditures within provincial restrictions.

9.13 Approve transfer of funds to/from restricted and non-restricted surplus funds.

Additional Responsibilities:

The Board shall:

1. Approve annual district calendar in accordance with legislation and collective agreements.
2. Approve Board Authority Authorized Courses.
3. Annually set limits for International students.
4. Name or rename educational facilities and land.
5. Recognize students, staff and community members for significant accomplishments.
6. Approve contracts and agreements as required by legislation.
7. Approve changes to student fee schedule.
8. Hear unresolved student or staff complaints of discrimination or harassment that cannot be heard by the Superintendent.
9. Approve the implementation and cessation of district programs and approve any changes in fees for programs that charge fees.
10. Approve parameters for negotiations after soliciting advice from the Superintendent and ratify Memoranda of Agreements with bargaining units.
11. Review and approve Board compensation and expense rates.
12. Approve catchment areas for schools and district programs.
13. Approve changes in grade configurations.
14. Approve the reopening of a closed school.
15. Dispose and acquire of district property and buildings.
16. Annually review student enrolment and staffing report.
17. Approve changes to the Strategic Plan.
18. Annually review and approve the Annual Board Work Plan.

Approved in Principle: June 2019
Amendments:

BOARD ANNUAL WORK PLAN

September

Regular Board Meeting Agenda Items

- Review the audit report and management letter
- Approve the audited financial statements and appropriation of accumulated surplus
- Approve Annual Board Work Plan
- Approve orientation program for trustees following the Board elections

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Chair makes trustee appointments to committees and community liaison groups
- Attend monthly COPACS meeting

October

Regular Board Meeting Agenda Items

- Represent Board at BCPSEA Symposium
- Represent Board at BCSTA Provincial Council Meeting
- Recognize World Teachers' Day
- Review report on District Enrolment and approve related budget amendments
- Review Student Learning
- Assess the effectiveness of the Board's self-assessment plan utilized the past year and approve the Board self-assessment plan for the upcoming year
- Appoint or re-appoint the external auditor
- In an election year – commence orientation sessions

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Attend BCSTA Academy
- Attend monthly COPACS meeting
- Annual Parent Involvement Meeting (Policy 1100)

November

- Annual General Meeting and/or Regular Board Meeting
- Election of Chair/Vice-Chair
- Attend Remembrance Day Ceremonies

Committee and Events

- Attend monthly COPACS meeting

December

- Regular Board Meeting and/or Annual Planning Day

Regular Board Meeting Agenda Items

- Approve budget development timelines, process and guiding principles
- Approve Statement of Financial Information (SOFI)

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Attend monthly COPACS meeting

January

Regular Board Meeting Agenda Items

- Review progress on the Strategic Planning results
- Approve draft Budget Development process and circulate to stakeholders
- Provide direction through our Board representative to BCSTA Provincial Council Meeting regarding provincial policy matters
- Review Fiscal accountability report
- Approve Advocacy Plan
- Review Executive Annual Growth Plans

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Budget Advisory Committee meeting
- Attend monthly COPACS meeting

February

Regular Board Meeting Agenda Items

- Approve final Amended Budget for current fiscal year
- Approve policy positions for submission to BCSTA Annual General Meeting
- Approve motions to be submitted to BCSTA for consideration at the AGM
- Approve Board budget priorities
- Review Fiscal Accountability Report
- Risk Management Accountability Report

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Budget Advisory Committee Meeting
- Attend monthly COPACS meeting

March

Regular Board Meeting Agenda Items

- Approve District calendar
- Review Fiscal Accountability Report

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Attend monthly COPACS meeting

April

Regular Board Meeting Agenda Items

- Review Fiscal Accountability Report
- Approve Board Authority Authorized Courses
- Approve Capital Plan Bylaw (from Ministry Capital Plan Response letter)
- Approve spending plan for Annual Facilities Grant

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Two Budget Advisory Committee Meetings
- School Communities and Public Budget meeting
- Attend monthly COPACS meeting

May

Regular Board Meeting Agenda Items

- Review Fiscal Accountability Report
- Approve proposed Trustee calendar for Board and Standing Committee meetings and related functions
- Approve budget for upcoming fiscal year
- Energy Plan Annual Presentation to Finance, Facilities & Technology

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Special public budget meeting of the Board
- Attend monthly COPACS meeting

June

Regular Board Meeting Agenda Items

- Review Fiscal Accountability Report
- Approve Board Development Plan
- Approve Long Range Facilities Plan
- Approve Five Year Capital Plan submission

Committee and Events

- Attend Human Resources Committee, Finance, Facilities & Technology Committee, Policy Committee, Education Directions Committee
- Conduct annual facilitated Board self-evaluation
- Attend Graduation ceremonies
- Attend monthly COPACS meeting

Ongoing

- Attend trustee development/orientation sessions
- Attend school functions (as invited)
- Review the District Strategic Plan
- Approval of changes to specialty school fees
- Approval of changes to Community Use fees
- Hear appeals as required
- Ratify memoranda of agreement with bargaining units
- Make disbursements from Capital Reserve Fund
- Declare facilities surpluses to general school needs
- Approve disposition of real property (lands and buildings)
- Advance Board positions through BCPSEA
- Represent Board at BCSTA VISTA Branch Meeting
- Meetings with elected officials at other levels of government
- Attend District functions (as invited)
- Board Planning Day
- Local Enhancement Agreement

Legal Reference: Sections 65, 74, 74.1, 75, 75.1, 82, 82.1, 84, 85, 86, 96, 112, 112.1, 113, 145, 147, 158 School Act

BOARD SELF-EVALUATION PROCESS

Process

The annual externally facilitated Board self-evaluation process shall be completed subsequent to the Superintendent evaluation process described in the appendixes to Policy 12 and entitled, *Superintendent/CEO Evaluation Process, Criteria and Timelines*. The two evaluation processes are complementary in nature.

Purpose

The purpose of the facilitated Board self-evaluation is to answer the following questions:

1. How well have we fulfilled each of our defined roles as a Board during the evaluation period?
2. How do we perceive our interpersonal working relationships?
3. How well do we receive input and how well do we communicate with those we represent?
4. How would we rate our Board-Superintendent relations?
5. How well have we adhered to our governance policies?
6. What have we accomplished this past year to improve student learning? How do we know? What else have we accomplished this past year?
7. What actions shall the Board take during the next year to become more effective?

The answers to these questions provide the data for the development of a positive path forward.

Evaluation principles

The following principles form the basis for the Board self-evaluation process.

1. A learning organization is focused on the improvement of student learning.
2. A commitment to continuous improvement is a sign of organizational health.
3. An effective evaluation process provides for growth and accountability.
4. The annual Board evaluation process shall model the Board's commitment to principles 1-3 (above).
5. A pre-determined process for evaluation strengthens the governance function, builds credibility for the Board and fosters an excellent Board-Superintendent relationship.
6. An evidence-based approach provides objectivity to supplement the subjectivity involved in evaluation processes.

Context

The Board has chosen to retain the nine areas of responsibility articulated in Policy 2 in order to carry out their governance role. These include: Accountability to the Provincial Government, Development and Maintaining a Culture of Student Learning, Accountability to and Engagement of Community, Strategic Planning, Policy, Board/Superintendent Relations, Political Advocacy/Influence, Board Development, Fiscal Accountability. The annual facilitated Board self-evaluation process is focused on Board performance in relation to these nine areas.

Facilitated Self-Evaluation of Performance

Part 1: The Act provides the Board with significant authority including the authority to delegate. The Board must decide the authority it wishes to delegate and the authority to be retained. The Board is the only body in the district which can hold the Board accountable for performing its legally defined role.

With reference to Policy 2 (Role of the Board), Policy 2 - Appendix A (Annual Board Work Plan) and the minutes from Regular, In Camera, and Special meetings held during the evaluation period, trustees will assess the corporate Board's effectiveness relative to each role area. The objective is to identify areas of strength on which to build and specific changes the corporate Board is committed to make during the next evaluation period.

Evaluation Tool: Collect, collate and analyze responses to a Role of the Board questionnaire completed by all trustees.

Part 2: The Board functions as a corporate entity. Individual trustees have only the authority granted them by the corporate Board. Therefore, the interpersonal working relationships between and among trustees is vital to the effective functioning of the Board.

Evaluation Tool: Collect, collate and analyze responses to a Board Interpersonal Working Relationships questionnaire completed by all trustees.

Part 3: The Board is elected for a four year term. One key role is to represent the electorate within the boundaries of the district and effectively communicate to the electorate between elections in a manner which creates accountability and builds confidence in the work of the Board.

Evaluation Tool: Collect, collate and analyze responses to a Communications/Representation questionnaire completed by all trustees.

Part 4: With reference to the functioning of the **Board and Executive** team during the evaluation period, Trustees will assess Board/Superintendent Relationships. In other words is the Board effectively performing its role to make the **First Term** effective?

Evaluation Tool: Collect, collate and analyze responses to a Board/Superintendent questionnaire completed by all trustees.

Part 5: The Board's Policy role is critical to provide direction for the district, to delegate to and hold staff accountable through the office of the Superintendent, and to promote and protect public education. Regular review of Board policies is required to ensure the currency and effectiveness of such policies.

Evaluation Tool: Review the schedule of policy review to ensure the entire Handbook is subjected to review and revision once per term of office and identify any lack of alignment of practice with policy (e.g. from review of minutes) and make revisions as required in policy or practice as deemed appropriate.

Part 6: Reviewing Board actions at least annually to determine perceived corporate strengths, weaknesses, opportunities and threats (SWOT) can assist in defining a positive path forward and avoid repetition of less effective functioning.

Evaluation Tool: Conduct a strengths, weaknesses, opportunities and threats SWOT analysis in light of Board minutes and direct Board observations.

Part 7: Board approves of the directions to be taken during the next evaluation period to strengthen Board functioning.

Part 8: Board assesses success or lack thereof addressing the positive path forward (PPF) approved as a result of the last evaluation and includes any required actions in the current PPF.

Part 9: Board reviews the process tools and process structure and identifies any changes desired for the next evaluation period.

Part 10: Board approves the Positive Path Forward (PPF) by formal motion.

Note in the second and subsequent years the evaluation process will commence with an accountability review of the previous year's Positive Path Forward PPF to ensure actions were taken as required and desired results achieved.

Policy 7

BOARD COMMITTEES

As much as possible, the Board's business of governance will be conducted by the full Board of Trustees. The Board may establish committees of the Board when necessary to assist it with governance functions. The Board may delegate specific powers and duties to committees of the Board that are established by the Board, subject to the restrictions on delegation in the *School Act*.

The primary purpose of all committees of the Board shall be to act in an advisory capacity to the Board. Unless specific powers have been delegated by the Board the power of all committees shall be limited to making recommendations to the Board and shall not include that of acting on behalf of the Board unless specifically authorized for individual issues. The Chair of the committee shall place all recommendations before the Board at a regular business meeting of the Board in the form of a proper motion.

Trustees not appointed to a committee may attend meetings of any committee of the Board and may be allowed to take part in any discussion or debate, after committee members have spoken, but may not vote. The Chair of a committee may make motions and speak to any question during committee meetings without leaving the chair.

Resource Personnel

The Superintendent shall appoint resource personnel to work with committees and the Superintendent shall determine the roles, responsibilities, and reporting requirements of the resource personnel.

General Requirements

1. The Board shall create standing committees, ad hoc committees and advisory committees as necessary and shall prescribe their purpose, powers and duties, membership and meetings.
2. The Board Chair shall act as an ex-officio non-voting member of all Board committees.
3. The Board Chair shall appoint the Chair and members of any standing, ad hoc or advisory committee.

Standing Committees

Each year, at the first regular meeting of the board following the Inaugural or Annual meeting, the chair shall appoint trustees to standing committees. The chair of the board may be named as a regular member of any standing committee, but shall not serve as chair of the standing committee. Further, the chair of the board is considered to be an ex-officio member of each standing committee.

If no trustee committee member is able to attend a standing committee meeting, the meeting shall be postponed and rescheduled to a date and time which is convenient to committee members. Although committees may include members other than trustees, only trustees appointed to the committee have the authority for making recommendations to the board.

~~Standing committees are established to assist the Board with work of an ongoing or recurring nature. Trustees shall be appointed to Standing Committees at the annual Inaugural Meeting and subsequent Annual Meeting to serve at the pleasure of the Board, and thereafter, at any time determined by the Board.~~

~~Standing committees are usually established or confirmed annually at the Inaugural Meeting or subsequent Annual Meeting. The appointed member shall serve on the committee until they are unable to perform the duties assigned or until replaced by a subsequent appointment.~~

The number of trustees appointed to a committee other than the Committee of the Whole shall not constitute a quorum of the Board.

1. Human Resources Committee

1.1. Purpose

1.1.1. To review, generally in-camera, personnel matters.

1.2. Powers and duties

1.2.1. Make recommendations to the Board.

1.3. Members

1.3.1. The Committee will consist of three trustees. The Committee will be chaired by a member trustee.

1.4. Meetings

1.4.1. This Committee will meet prior to the regular meeting of the Board. The Chair of the Committee will report to the Board at its regular meetings.

1.5. Scope of Committee

- Staff recruiting and Selection
- Personnel – leaves, appointments, grievances
- Negotiations
- Provincial Liaison
- Contract Issues
- Labour Management Committee
- STA/CUPE Committee

2. Finance, Facilities, & Technology

2.1. Purpose

2.1.1. To review matters regarding finance, physical facilities, technology, busing, transportation systems, and safety, and make recommendations to the Board.

2.2. Powers and Duties

2.2.1. Make recommendations to the Board.

2.2.2. Serve as the Audit Committee of the Board. In that capacity the committee will:

2.2.2.1. Review the audited financial statements and once satisfied recommend Board approval of their submission to the Minister of Education and publication of the audited statements;

2.2.2.2. Review the Statement of Financial Information, specifically the compensation and expenses for employees;

2.2.2.3. Oversee the internal control structure with a focus on safeguarding district assets;

2.2.2.4. Review audit results with the external auditors and follow up on the implementation of the auditor's letter of recommendations;

2.2.2.5. Review the nature and extent of other services provided by the auditor in relation to auditor independence;

2.2.2.6. Monitor the development of and changes to accounting principles and practices and financial reporting standards, and their impact on the school district's financial reporting;

2.2.2.7. Oversee engagement of external auditors including the terms of the audit engagement and appropriateness of proposed fees;

2.2.2.8. Meet as necessary with the external auditors at an in-camera meeting, without staff members present;

2.2.2.9. Meet annually with the external auditor to review the financial statements;

2.2.2.10. Have a separate agenda and terms of reference which reflect best practice for audit committees.

2.3. Members

2.3.1. This committee will consist of three trustees.

2.3.2. The committee will be chaired by a member trustee.

Note: Representatives of COPACS, SAA, STA, and CUPE are invited to attend these meetings. Other resource persons will be invited to attend as deemed appropriate by the committee.

2.4. Meetings

2.4.1. This committee will meet prior to the regular meeting of the Board. The Chair of the Committee will report to the Board at regular meetings of the Board.

2.5. Scope of Committee

- Financial matters
- Risk Management

- Budget Planning/Internal Controls
- Audit Committee
- Capital Planning
- Long Range Facilities Planning
- Facility Operations and Maintenance
- Technology
- Transportation
- Student Safety
- Community Use
- Occupational Health and Safety

If policies call for routine approvals or routine advice to the Board on finance, facilities and technology matters, these will be reviewed by this committee for recommendation to the Board.

3. Policy Development Committee

3.1. Purpose

3.1.1. To assist the Board in keeping the Board Policy Handbook current and reflective of the Board's direction.

3.2. Powers and Duties

3.2.1. Review all policies in the Board Policy Handbook at least once in a four-year term of office for currency and accuracy and to ensure the will of the Board is reflected in the contents of the Board Policy handbook.

3.2.2. Review perceived need for new Board policies as and when referred to the committee by the Board and oversee the development of new policies for possible recommendation to the Board for approval.

3.2.3. Review Board minutes at least annually to identify any motions which have continuing force for possible inclusion in existing policies or which would require additional policy development.

3.3. Membership

3.3.1. The Committee will consist of three trustees. The Committee will be chaired by a member trustee.

Note: Representatives of COPACS, SAA, STA, and CUPE are invited to attend these meetings. Other resource persons will be invited to attend as deemed appropriate by the committee.

3.4. Meetings

3.4.1. This committee will meet prior to the regular meeting of the Board. The Chair of the Committee will report to the Board at regular meetings of the Board.

3.5. Scope of Committee

- Review existing policies
- Initiate the development of new policies
- Initiate policy changes and processes

- Review new or revised policies and make recommendations to the Board

4. Education Directions Committee

4.1. Purpose

- 4.1.1. To discuss and make recommendations to the Board on the general directions for education in the district and to be the vehicle for regular reports to the Board on educational programs.

4.2. Powers and Duties

4.2.1. Monitor and review progress on implementation of provincial and local educational programs, and recommend approvals to the Board as appropriate.

4.2.2. Review educational issues referred to the committee by the Board.

4.2.3. Consider proposals for future educational programs.

4.3. Membership

4.3.1. Three trustees shall constitute the committee,

Note: Representatives of COPACS, SAA, STA, and CUPE are invited to send non-voting representatives to attend these meetings. Other resource persons will be invited to attend as deemed appropriate by the committee.

4.3.2. The Committee will be chaired by a member trustee.

4.4. Meetings

4.4.1. This committee will meet prior to the regular meeting of the Board. The Chair of the Committee will report to the Board at regular meetings of the Board.

4.5. Scope of Committee

- Curriculum
- Field Trips
- Research
- Scholarships
- Assessment
- Learning Services
- Instructional materials

Ad Hoc Committees or Advisory Committees

Ad hoc committees may be established to assist the Board on a specific project for a specific period of time. The terms of reference for each committee will be established by Board motion at the time of the formation. Such committees shall cease to exist when the purpose has been achieved. The Chair of the Board shall appoint membership and the Chair of the committee.

Legal Reference: Sections 65, 85 School Act