

SCHOOL DISTRICT 63 (SAANICH)

FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

Agenda

- Committee Members: Trustee Martin, Chair – regrets
Trustee McMurphy, Chair
Trustee VanWell
- Staff Support: Jason Reid, Secretary-Treasurer
Dave Eberwein, Superintendent of Schools
Megan Cimaglia, Director of Finance
Rob Lumb, Director of Facilities
Cody Henschel, Director of Information Technology
- Partner Representatives: Don Peterson, STA
Dean Coates, CUPE
David Mark, SAA
James Taylor, COPACS
- Other Attendees:

Tuesday, May 11, 2021
10:30 am, MS Teams

A. PRESENTATIONS AND QUESTIONS

1. Energy Plan Report – Rob Lumb

B. ITEMS FOR DISCUSSION

1. Advocacy for Inflationary Funding

C. ITEMS FOR RECOMMENDATION

1. Parkland Track Project Report – briefing note to follow

Staff Recommendation:

That the amended Annual Facility Grant plan be approved as presented.

D. ITEMS FOR INFORMATION

1. White Road Update
2. Elementary Facility Capacity Update
3. Fiscal Forecast – attachment

E. FUTURE AGENDA ITEMS

1. 2021/22 Capital Plan Bylaw (June)
2. Capital Plan Submission 2022/23 (June)

Saanich School District
2020/21 Year-End Projection (Operating Fund w/CEF)

Actual and Forecasted Results

As at May 4, 2021

	Prior Year Actual 2019	Prior Year Actual 2020	Amended Budget	Current Budget	Revenue/ Expenditures to March 31, 2021	Projected Revenue and Expenditure	Variance From Budget	Notes
Revenue								
621 Consolidated Revenue Grants	(68,251,286)	(69,978,199)	(72,902,887)	(73,253,094)	(51,277,282)	(73,253,094)	-	
627 Indig. Northern Affairs Canada (INAC) Recovery	2,984,092	3,281,144	3,048,231	3,148,859	2,204,201	3,148,859	-	
629 Other Ministry Of Ed Grants <i>includes Pay Equity, Ad hoc MOE grants, Grad adult funding</i>	(1,277,918)	346,623	(3,145,336)	(3,299,983)	(2,052,745)	(3,299,983)	-	
629 Classroom Enhancement Fund (CEF)	(7,832,734)	(7,617,267)	(7,697,396)	(7,697,396)	(5,275,621)	(7,697,396)	-	
630 Federal Grants <i>French Odyssey Grant, Jordan's Principle</i>	-	(52,923)	-	-	-	-	-	
645 Instructional Cafeteria Revenue	(158,687)	(111,259)	(68,000)	(68,000)	(79,869)	(79,869)	11,869	
646 Local Education Agreements/Direct Funding Indig.	(2,984,092)	(3,281,144)	(3,048,231)	(3,148,859)	(2,204,201)	(3,148,859)	-	
647 International and Out of Province Students	(7,445,332)	(7,086,493)	(2,238,500)	(2,238,500)	(3,269,065)	(3,269,065)	1,030,565	Note 1
649 Misc. Fees & Revenues <i>includes ad hoc grants received, recovery revenue from shared services, funding from municipalities</i>	(738,841)	(439,018)	(209,434)	(425,778)	(426,624)	(426,624)	846	
650 Text Book Deposit Receipts	-	-	-	-	-	-	-	
651 Community Use Of Facilities	(20,229)	(12,874)	-	-	(7,344)	(7,344)	7,344	
659 Other Rentals & Leases	(373,872)	(378,889)	(390,000)	(390,000)	(267,655)	(354,000)	(36,000)	
660 Exchange (Gain) Loss	(2,659)	15,273	-	-	(947)	(947)	947	
661 Interest On Short Term Deposits	(387,270)	(369,858)	(200,000)	(200,000)	(163,592)	(212,000)	12,000	
662 Appropriated Surplus (prior years carry forward amounts)	-	-	(5,457,235)	(5,954,376)	-	(5,954,376)	-	
672 Student Fees/Certifications	(64,207)	(101,790)	(75,000)	(75,000)	(57,650)	(75,000)	-	
Total Revenue	(86,553,035)	(85,786,674)	(92,383,788)	(93,602,127)	(62,878,394)	(94,629,698)	1,027,571	
Expenses								
105 Salaries - P/VP	4,535,583	4,548,388	4,523,136	4,683,763	3,451,617	4,636,267	47,496	
111 Salaries - Teachers <i>(incl. POSR)</i>	35,158,350	35,048,397	40,028,990	39,765,465	26,698,586	38,794,431	971,034	Note 2
307 - Teacher remedy	1,217,910	973,130	827,473	1,085,486	542,464	1,085,486	-	Note 3
Teacher remedy unspent	-	-	-	-	-	-	-	
122 Salaries - Support Staff <i>(incl. In Service, WCB and First Aid)</i>	8,335,824	8,034,024	8,751,825	8,915,521	6,489,955	8,916,597	(1,076)	
123 Salaries - Other Professionals	2,727,455	3,076,688	3,122,822	3,176,386	2,190,032	3,204,355	(27,969)	
131 Salaries - Educational Assistants	4,596,491	4,910,856	5,682,599	5,689,905	3,712,995	5,505,833	184,072	Note 4
143 Support Staff Replacement Costs	518,363	390,629	394,383	393,228	368,932	451,174	(57,946)	
146 Teacher Replacement Costs	2,576,226	2,242,596	2,729,460	2,687,461	1,834,750	2,750,061	(62,600)	
	59,666,202	59,224,708	66,060,688	66,397,215	45,289,331	65,344,205	1,053,010	
200 Benefits	14,687,466	14,261,495	16,515,275	16,595,975	10,862,664	16,063,489	532,486	Note 5
	14,687,466	14,261,495	16,515,275	16,595,975	10,862,664	16,063,489	532,486	
Services & Supplies								
Services	4,696,799	4,650,249	2,979,979	2,959,723	2,397,489	3,599,723	(640,000)	Note 6
Pro-D & Travel	671,213	528,389	757,260	742,506	261,260	742,506	-	
Rentals & Leases	94,027	92,429	125,012	125,012	88,995	125,012	-	
Dues & Fees	272,919	336,159	342,400	364,400	294,668	364,400	-	
Insurance	168,378	167,891	172,000	174,000	157,887	174,000	-	
Supplies	3,042,502	1,960,575	3,334,453	4,118,655	2,218,382	2,326,676	1,791,979	Note 7

	Prior Year Actual 2019	Prior Year Actual 2020	Amended Budget	Current Budget	Revenue/ Expenditures to March 31, 2021	Projected Revenue and Expenditure	Variance From Budget	Notes
Utilities	1,531,380	1,357,815	1,599,580	1,627,500	851,154	1,627,500	-	
	10,477,218	9,093,507	9,310,684	10,111,796	6,269,835	8,959,817	1,151,979	
Total Expenses	84,830,886	82,579,710	91,886,647	93,104,986	62,421,830	90,367,511	2,737,475	
Transfer from operating for purchase of capital assets	615,580	1,677,301	396,003	396,003	-	396,003	-	
Transfer from operating to support special purpose funds	6,947	-	-	-	-	-	-	
Transfer to local capital for asset replacement reserve	57,060	92,138	101,138	101,138	-	101,138		
(Surplus)/Deficit	(1,042,562)	(1,437,525)	-	(0)	(456,564)	(3,765,046)	3,765,046	
						Opening Unrestricted Surplus	(723,702)	
						Estimated School and District Carry Forwards	1,000,000	
						Estimated Closing Unrestricted (Surplus)/Deficit	(3,488,748)	

Amended Budget is the February *Amended Annual Budget*, which was approved by the Board on February 17, 2021.

Current Budget is the current working budget.

Certain comparative figures have been restated to conform with current year's presentation

Variance comments:

Note 1 - International and Out of Province Students positive variance is due to having approximately 30 more students than budgeted (approximately 139.8 FTE instead of 110FTE) and higher homestay revenue (offset by additional homestay fees) due to more students than budgeted and longer stay due to the quarantine period.

Note 2 - If any teacher salary savings occur, to the extent that these savings are attributable to the Classroom Enhancement Fund, it may result in claw back of funding. Teacher salary savings may be required to offset higher teacher replacement costs. Teacher salaries positive variance is due to:

- Current average teacher salary being lower than budgeted.

- In the fall, we deployed fewer teachers than budgeted due, in part, to hiring lag in filling positions.

- \$1,206,452 budget reallocation from from Federal Safe Return to Class Fund to fund additional teacher staffing (neighborhood schools) is now reflected.

Note 3 - We currently assume that teachers will use all remedy they are entitled to during the year. Funding for remedy is targeted and cannot be used for any other purpose, therefore it is appropriate to reflect it as spent regardless as it accrues to teacher remedy banks.

Note 4 - Education Assistant (EA) salaries positive variance is due to several factors:

- This budget is allocated across the 17 school budget centres and each centre maintains conservatism in deployment of resources to remain on budget.

- Schools fill as many full time EA positions as they can but inevitably, EAs take unpaid time off and are not replaced or are replaced with a lower cost temporary employee (when we budgeted the role to be filled by a full time permanent employee).

- Hiring lag in deployment of September EA funding.

Now being offset by increases to existing EA assignments where possible.

Note 5 - Benefits are currently expected to be under budget due to a number of small factors.

Note 6 - Additional homestay costs associated with higher than budgeted international student revenue.

Note 7 - Assumption made in preparing this forecast is that departments and schools will spend their services and supplies budgets as allocated, other than the following:
(\$1,000,000) expected school and district carry forward
(\$715,000) accumulated estimated unspent departmental services and supplies budgets
(\$76,979) April MEd Holdback Funding - held unspent to build contingency reserve

\$1,791,979