

SCHOOL DISTRICT 63 (SAANICH)  
SAANICH EQUITABLE ACCESS TEAM (SEAT)

**January 14, 2025**  
9:00 am

Board Room, School Board Office, 2125 Keating Cross Road, Saanichton, BC, V8M 2A5  
MS Teams Link [Join the meeting now](#)  
Meeting ID: 222 336 416 390  
Passcode: Gk6DJ69o

## AGENDA

### 1. WELCOME and TERRITORIAL ACKNOWLEDGEMENT

### 2. OTHER BUSINESS

- a. Committee Membership
- b. Accessibility work performed 24/25 school year to date
- c. Feedback Mechanism – update
- d. Year two focus
  - **Action Item** – Create SEAT contact cards that contain a link to the accessibility page and feedback mechanism on the District Website. These will be provided to learning services case managers in support of students and families who may be looking for ways to provide information pertaining to existing barriers.
  - **Action Item** – Refresh posters in schools to ensure increased awareness of the SEAT group, ongoing initiatives, and our feedback mechanism.
  - **Action Item** – Discuss educational opportunities available through Diverse Abilities with the management team across the three levels (Elementary, Middle and Secondary Schools).
- e. Question and Answer Period

### 3. INTRODUCTION OF LATE ITEMS

- a. Human Resources Update – New Manager of Health and Wellness

### 4. NEXT MEETING DATE

- **Action Item** – We will hold our next meeting (April 2025) at a school to encourage student voice.
- **Action Item** – We will request a short presentation from the Manager, Health and Wellness in relation to themes encountered over the course of 2025/26 school year.

### 5. CLOSE