

SCHOOL DISTRICT 63 (SAANICH)
POLICY DEVELOPMENT COMMITTEE
Agenda

Committee Members:	Trustee VanWell, Chair Trustee Elder Trustee McMurphy
Staff Support:	Dave Eberwein, Superintendent of Schools Jason Reid, Secretary Treasurer
Partner Representatives:	Shannon Toronitz, STA CUPE Suzanne Chisholm, SAA COPACS
Other Attendees:	

**Tuesday, September 15, 2026
2:30 pm**

A. PRESENTATIONS AND QUESTIONS

No Items.

B. ITEMS FOR DISCUSSION

No Items.

C. ITEMS FOR RECOMMENDATION

No Items.

D. ITEMS FOR INFORMATION

Review of Prior Year Motions

E. FUTURE AGENDA ITEMS

No Items.

To: Policy Committee

Prepared By: Jason Reid, Secretary Treasurer

Subject: Review of Board Motions

Date: September 10, 2026

Purpose

The purpose of this briefing note is to report the results of the annual review of Board minutes to identify any motions which having continuing force.

Background

As reflected in the following Board Policy, decisions (motions) made during the year with continuing effect should be reflected in policy:

- [Policy 2 \(Role of the Board\)](#) includes that the Board shall “*Ensure Board decisions which are intended to have continuing effect are integrated into existing or new policy statements*” (paragraph 5.5)
- [Policy 7 \(Board Committees\)](#) includes within the powers and duties of the Policy Development Committee “*Review Board minutes at least annually to identify any motions which have continuing force for possible inclusion in existing policies or which would require additional policy development.*” (paragraph 3.2.3)

This annual review of minutes is included in the Board annual work plan in September.

Review of Minutes

I reviewed all Board minutes from July 2025 to June 2026 (see attachment), and there were no motions identified with continuing effect (excluding those to adopt policy).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jason Reid".

Jason Reid
Secretary Treasurer

JR/klg

Attachment: Board Minutes Reviewed for Motions with Continuing Effect

Attachment: Board Minutes Reviewed for Motions with Continuing Effect

Date	Meeting	Motions with Continuing Effect?
July 3, 2025	Special In-Camera Meeting	No
Sept 17, 2025	Regular Meeting	No
Sept 17, 2025	In-Camera Meeting	No
Oct 22, 2025	Regular Meeting	No
Oct 22, 2025	In-Camera Meeting	No
Nov 3, 2025	AGM	No
Nov 18, 2025	Special Meeting	No
Nov 26, 2026	Regular Meeting	No
Nov 26, 2026	In-Camera Meeting	No
Jan 14, 2026	Regular Meeting	No
Jan 14, 2026	In-Camera Meeting	No
Feb 2, 2026	Special In-Camera Meeting	No
Feb 11, 2026	Regular Meeting	No
Feb 11, 2026	In-Camera Meeting	No
Mar 3, 2026	Special In-Camera Meeting	No
Mar 11, 2026	Regular Meeting	No
Mar 11, 2026	In-Camera Meeting	No
Apr 22, 2026	Regular Meeting	No
Apr 22, 2026	In-Camera Meeting	No
May 6, 2026	Special Budget Meeting	No
May 13, 2026	Regular Meeting	No
May 13, 2026	In-Camera Meeting	No
May 21, 2026	Special In-Camera Meeting	No
June 9, 2026	Special In-Camera Meeting	No
June 17, 2026	Regular Meeting	No
June 17, 2026	In-Camera Meeting	No
Jul 3, 2026	Special In-Camera Meeting	No