

## Strategic Plan Advisory Committee Terms of Reference

1. That the purpose of our strategic planning process be to:
  - 1.1 Seek input and increase engagement;
  - 1.2 Shape the narrative, including acknowledgement of the current conditions and the need to consider the learning lost from the 'COVID gap';
  - 1.3 Build collaborative direction and advocacy;
  - 1.4 Increase transparency and accountability;
  - 1.5 Develop broad community input, both internal and external to the district, on the awareness and support for the need to establish priorities;
  - 1.6 Create greater alignment and coherence across all district operations and activities; and
  - 1.7 Ensure accessibility and meaningfulness to staff, parents and the general public.
  
2. That the Board establish a Strategic Plan Advisory Committee (SPAC), chaired by the Superintendent, with terms of reference and membership as follows:
  - 2.1. Provide advice to the Superintendent on recommendations they could offer to the Board on timelines and processes for the development of the Strategic Plan;
  - 2.2. Membership to include one representative from each of the SAA, STA, CUPE 441, COPACS, WSÁNEĆ First Nation, as well as the Secretary-Treasurer, and 3 members of the Board appointed by the Board Chair;
  - 2.3. The consultant, other staff and guests may be invited by the Superintendent or Board Chair as appropriate.
  - 2.4. That the meetings of the Advisory Committee be open to the public.
  
3. That the progress, budget and any issues related to the development of the Strategic Plan be monitored and presented through reports and recommendations to the Board from the Superintendent.
4. That provision be made in the development of the new Strategic Plan for discussion with, and input from, secondary students.
5. That the new Strategic Plan cover a five-year span (January 2022 to December 2027).
6. That the Board approve a draft budget, timeline and process for the Strategic Plan at the February 2021 Board meeting.
7. That the Board adopt a philosophical framework statement to buttress and shape the goals and provide a foundation for the objectives of the new Strategic Plan (current Board **Policy 1 – Foundational Statements** has been approved as this reference point)

The projected timeline for the Strategic Plan Renewal is as follows:

Jan/Feb 2021	Identification & exploration of data sources
Spring 2021	Commence SPAC (Strategic Plan Advisory Committee) engagement: <ul style="list-style-type: none"><li>▪ 3 meetings in Spring 2021</li><li>▪ Additional meetings in Fall 2021</li></ul> Broad communication with school district and community Review Framework for Enhancing Student Learning (FESL) document and resources
Fall 2021	Extensive consultation with partners and community Gather and synthesize feedback Create and share identified draft strategic priorities New draft Strategic Plan 2022-2027 to share with Board and community
January 2022	Board adoption of the new Strategic Plan