



September 21, 2022

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, September 21, 2022 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

- Chair: Tim Dunford
Vice-Chair: Teri VanWell
Trustee: Alicia Holman - regrets
Trustee: Elsie McMurphy
Trustee: Nola Silzer
Trustee: Sheila Stelck
Superintendent of Schools: Dave Eberwein
Secretary Treasurer: Jason Reid
Assistant Superintendent: Paul McKenzie
Director of Instruction: Carly Hunter
Director of Instruction: Peter Westhaver
Representative, COPACS: Craig Morton
Representative, CUPE: Nola Welsh
Representative, SAA: Kal Russell
Representative, STA: Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:05 pm.

Introduction

Chair Dunford welcomed members of the management team and partner group representatives to the regular Board meeting and acknowledged the territory of the WSANEC people since time immemorial. Representing STA – Don Peterson; representing CUPE – Nola Welsh; representing School Administration – Kal Russell; and representing COPACS – Craig Morton.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE STELCK

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated. None noted.

CARRIED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters and business affairs. The following motion was passed: That the Board express appreciation to staff for a successful financial audit.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of June 15, 2022.
Chair Dunford asked if there were any errors and omissions to the minutes of June 15, 2022.
Hearing none, the Chair declared the minutes be adopted as circulated.

4. BUSINESS ARISING OUT OF THE MINUTES

No items.

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

- (a) Presentations and Delegations:
(b) Questions:

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES – No report this month

COMMITTEE REPORTS

9. EDUCATION DIRECTIONS COMMITTEE

1. Framework for Enhancing Learning

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE STELCK

That the Board approve the Framework for Enhancing Student Learning Report for submission to the Ministry of Education in September 2022.

CARRIED.

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

1. 2022/23 Financial Statement

(i) **Moved by TRUSTEE VANWELL**

Seconded by TRUSTEE MCMURPHY

That the Board approve the internal restriction of accumulated operating surplus as presented in note 12 in the 2021/22 financial statements.

CARRIED.

(ii) **Moved by TRUSTEE VANWELL**

Seconded by TRUSTEE MCMURPHY

That the Board approve transfer of \$109,982 from accumulated operating surplus to local capital, as presented in schedule 1 in the 2021/22 financial statements.

CARRIED.

(iii) **Moved by TRUSTEE VANWELL**

Seconded by TRUSTEE MCMURPHY

That the Board approve the 2021/22 Financial Statements.

CARRIED.

2. SD63 Business Company Final Financial Statements

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE MCMURPHY

That the Board approve the financial statements of the School District No. 63 Business Company, Saanich International Distributed Learning Services Inc., and Saanich International Student Recruiting Services Inc.

CARRIED.

3. Student & Family Affordability Fund

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE MCMURPHY

That the Board approve the revised allocation method and spending parameters for the Student and Family Affordability Fund.

CARRIED.

4. Revision to 2023/24 Capital Plan Submission

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE SILZER

That the 2023/24 Five Year Capital Plan Submission be amended to include replacement of the heating plant at Stelly's Secondary School.

CARRIED.

11. HUMAN RESOURCES (No Report)

12. POLICY DEVELOPMENT

1. Policy 21 (Bus & Van Transportation)

Moved by TRUSTEE STELCK

Seconded by TRUSTEE MCMURPHY

That the Superintendent be requested to provide a review of Policy 21 (Bus & Van Transportation) to the October Policy Development Committee meeting.

CARRIED.

2. Policy 1 (Foundational Statements)

Moved by TRUSTEE STELCK

Seconded by TRUSTEE MCMURPHY

That revisions to Policy 1 (Foundational Statements) be approved.

CARRIED.

3. Policy 9 (Board Operations)

Moved by TRUSTEE STELCK

Seconded by TRUSTEE MCMURPHY

That revisions to Policy 9 (Board Operations) be approved.

CARRIED.

13. REPORTS FROM TRUSTEE REPRESENTATIVES

14. CORRESPONDENCE

- (i) Letter from Saanich Teachers' Association
- (ii) Letter from Honourable Harry Bains, Minister of Labour
- (iii) Letter from Olivia Andulajevic
- (iv) Letter from Jaime Roberts, COPACS

15. QUESTION PERIOD

1. Don Peterson, President, STA inquired as to whether there was partner group consultation in the development of the school websites.
2. Craig Morton, COPACS representative expressed interest in providing feedback to the upcoming Transportation Review.
3. Michael MacEwan inquired about school websites and the need for schools to put in helpdesk tickets to get assistance.

16. OTHER BUSINESS AS SUBMITTED

4. Approval of Board Annual Work Plan & Orientation Program

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE VANWELL

That the Board approve the 2022/23 Annual Work Plan as presented, with “as invited” removed from “Attend school district functions (as invited)”.

The following amendments to the main motion were made to the Board Annual Work Plan by agreement of the Board:

- (i) October: Delete “Review student learning”.
- (ii) The Board agreed to reflect the following in the Work Plan:
 - February – Provide direction through our Board representative to BCSTA Provincial Council regarding Provincial policy matters.
 - January – Provide direction through our Board representative to BCPSEA Provincial Council regarding Provincial policy matters.
 - November – Represent the Board at the BCPSEA Symposium.
 - December – Attend the BCSTA Academy.

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE VANWELL

That the Vice Chair be elected on the same basis as the Chair.

CARRIED.

Moved by TRUSTEE MCMURHY

Seconded by TRUSTEE VANWELL

That the following orientation sessions commence in November following the election subject to confirmation by the newly elected Board:

1. What is Governance - Channels of Communication
2. Board/Trustee Operations and Administration
3. Budget Context and Risk Management
4. Local Education Agreement
5. Ed Tech
6. Parental Rights
7. Inclusive Education - Designations / Ministry Funding / Student Supports
8. Individual Learning Centre (ILC) programming
9. Evidence-based Practices
10. Professional Learning in Saanich

MOTION TO AMEND:

Moved by TRUSTEE STELCK

Seconded by TRUSTEE MCMURPHY

That the following orientation sessions commence in November following the election subject to confirmation by the newly elected Board, under the overarching theme for student success.

AMENDMENT CARRIED.

MAIN MOTION AS AMENDED CARRIED.

Amendment by Agreement to add in #4 indigenous Student Success.

17. FOR INFORMATION

No items.

18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 841 pm.

Chair of the Board

Secretary Treasurer