



September 20, 2023

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, September 20, 2023 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

- Chair: Tim Dunford
Vice-Chair: Elsie McMurphy
Trustee: Keven Elder
Trustee: Susan Hickman - regrets
Trustee: Nola Silzer
Trustee: Joyce Vandall
Trustee: Teri VanWell
Superintendent of Schools: Dave Eberwein
Secretary Treasurer: Jason Reid
Assistant Superintendent: Paul McKenzie
Director of Instruction: Carly Hunter
Director of Instruction: Peter Westhaver
Representative, COPACS: Megan Misovic
Representative, CUPE: Nola Welsh
Representative, SAA: Aaron Buckham
Representative, STA: Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:01 pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Don Peterson; representing CUPE – Nola Welsh; representing School Administration – Aaron Buckham; and representing COPACS – Megan Misovic.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE ELDER

Seconded by TRUSTEE VANWELL

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

CARRIED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters and business affairs.

The Chair reported that the Board moved to rise and report the Financial Statement Audit Findings Report.

**3. ADOPTION OF BOARD MEETING MINUTES**

(i) Adoption of Regular Board Meeting minutes of June 14, 2023.

Chair Dunford asked if there were any errors and omissions to the minutes of June 14, 2023.

Hearing none, the Chair declared the minutes be adopted as circulated.

**4. BUSINESS ARISING OUT OF THE MINUTES**

**5. PRESENTATIONS, DELEGATIONS & QUESTIONS**

(a) Presentations and Delegations:

(b) Questions:

**6. REPORT FROM THE CHAIR**

**7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS**

**8. SCHOOL SUCCESSES – No report this month**

**COMMITTEE REPORTS**

**9. EDUCATION DIRECTIONS COMMITTEE**

- (i) Framework for Enhancing Learning (FESL) Report

**Moved by TRUSTEE SILZER**

**Seconded by TRUSTEE VANWELL**

That the Board approve the 2023 Saanich Schools Framework for Enhancing Learning (FESL) Report.

**10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

- (i) 2022/23 Financial Statements

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Board approve the internal restriction of accumulated operating surplus as presented in note 13 in the 2022/23 financial statements.

CARRIED.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Board approve transfer of \$116,820 from accumulated operating surplus to local capital, as presented in schedule 1 in the 2022/23 financial statements.

CARRIED.

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Board approve the 2022/23 Financial Statements.

CARRIED.

- (ii) Feeding Futures Funding Allocation

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the proposed allocation of Feeding Futures funding be approved.

CARRIED.

(iii) Jordan's Principle Funding Agreement

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

Resolution 1 (see attachment 1):

That the Board of Education of School District No. 63 (Saanich) approve Jason Reid, Secretary-Treasurer, to sign the Indigenous Services Canada (ISC) Master Funding Agreement and amendments on behalf of School District No. 63 (Saanich) for the Fiscal Year 2024-2026.

Resolution 2 (see attachment 2)

That the Board of Education of School District No. 63 (Saanich) approve the allocation and direct deposit of funding from Indigenous Services Canada (ISC) to the School District No. 63 (Saanich) at 2125 Keating Cross Road, Saanichton, BC V8M 2A5, through banking services at:

Coast Capital Savings  
201-7860 Wallace Drive  
Saanichton, BC V8M 2H8

Branch No.: 18920  
Institution No.: 809  
Account Number 21000115675

CARRIED.

(iv) **SEŚÍŚEJ** Childcare Centre License Agreement

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE SILZER**

That the Board approve entering into the proposed license agreement with Beacon Community Services for the operation of the ŚEŚÍŚEJ Childcare Centre.

**Moved by TRUSTEE MCMURPHY**

**Seconded by TRUSTEE ELDER**

That the Board express its appreciation to the crews who have successfully completed so many varied projects over the past year.

CARRIED.

**11. HUMAN RESOURCES (No Report)**

## 12. POLICY DEVELOPMENT

### (i) Policy 9 (Board Operations)

**Notice of Motion:**

I, Trustee VanWell provide notice that at the public meeting of the Board of Education on November 29, 2023, will move or cause to be moved the following motion:

That revisions to Policy 9 – Board Operations be approved.

### (ii) Transportation Review

**Moved by TRUSTEE VANWELL**

**Seconded by TRUSTEE ELDER**

That the proposed amendments to Policy 21 (Bus and Van Transportation) be approved for community consultation.

CARRIED.

## 13. REPORTS FROM TRUSTEE REPRESENTATIVES

- Trustee McMurphy reported on the recent COPACS meeting. The transportation and food programs were discussed along with advocacy, FESL and Parkland Track.
- Trustee Elder will attend the upcoming Memorial Park Society meeting.

## 14. CORRESPONDENCE

- Letter from COPACS, June 18, 2023
- Letter from BCSTA, June 23, 2023
- Letter from Minister of Education, Honourable Rachna Singh, August 1, 2023
- Letter from Megan Lappi, August 21, 2023
- Letter from Nynke Plouffe, August 15, 2023

## 15. QUESTION PERIOD

No items.

**16. OTHER BUSINESS AS SUBMITTED**

- (i) Approval of Board Annual Work Plan & Orientation Program

**Moved by TRUSTEE ELDER**

**Seconded by TRUSTEE VANWELL**

That the Board approve the Board Annual Work Plan and Orientation Program.

CARRIED.

**17. FOR INFORMATION**

- Draft Administrative Procedure 170 (Food Programs)
- Administrative Procedure 451 (Safe Disclosure of Complaints Related to Staff including Management)
- Administrative Procedure 515 (Purchasing)
- Administrative Procedure 516 (Purchasing Cards)

**18. ADJOURNMENT**

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:08pm.

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Chair of the Board

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Secretary Treasurer