

SCHOOL DISTRICT NO. 63 (SAANICH)

POLICY DEVELOPMENT COMMITTEE
Report to Board Meeting of March 13, 2024

Committee Members:	Trustee VanWell, Chair Trustee Elder Trustee McMurphy – regrets
Staff Support:	Dave Eberwein, Superintendent of Schools Jason Reid, Secretary Treasurer
Partner Representatives:	Don Peterson, STA Candice Whitney, CUPE Suzanne Chisholm, SAA Phil Malloy, COPACS
Other Attendees:	Chair Dunford, Vice Chair Silzer & Trustee Vandall

Committee Meeting

Tuesday, March 5, 2024

A. PRESENTATIONS AND QUESTIONS

No Items.

B. ITEMS DISCUSSED

1. Policy 9 (Board Operations) – Section 7 – Procedures for Delegations to Board
Committee members and staff agreed that staff will investigate and present options for policy amendments at a future Policy Committee meeting.

C. ITEMS FOR RECOMMENDATION

No Items.

D. ITEMS FOR INFORMATION

No Items.

E. FUTURE AGENDA ITEMS

- Policy Review – November 2024

Policy 9 – Board Operations

7. Procedures for Delegations to Board

- 7.1 A delegation wishing to appear must submit to the Secretary Treasurer a request in writing stating the matters they wish to bring before the trustees and, if a brief is to be presented, a copy of the brief and the name of the spokesperson for the delegation.
- 7.2 If the request is to appear before the Board, the request and all supporting material must be received by the Secretary Treasurer (preferably electronically), prior to 16:30 hours on the Wednesday before the Board meeting.
- 7.3.1 If a delegation appears before the Board, the following procedures will be followed:
 - 7.3.2 The time allotted for the delegation's presentation will normally be five minutes;
 - 7.3.2 Board members may direct questions for clarification through the Chair to the spokesperson for the delegation; however, the matter will not be debated;
 - 7.3.3 Normally, the matter will not be considered by the Board at the meeting at which the delegation appears.
 - 7.3.4 The Chair of the Board may waive the notice requirement and permit a delegation to appear before a Board meeting if the Chair of the Board considers the matter to be an emergent item.