



November 27, 2024

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, November 27, 2024 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair: Tim Dunford Superintendent of Schools: Dave Eberwein
Vice-Chair: Nola Silzer Secretary Treasurer: Jason Reid
Trustee: Keven Elder Assistant Superintendent: Paul McKenzie
Trustee: Susan Hickman Director of Instruction: Carly Hunter
Trustee: Elsie McMurphy Director of Instruction: Peter Westhaver
Trustee: Joyce Vandall Representative, COPACS: Regrets
Trustee: Teri VanWell Representative, CUPE: Regrets
Representative, SAA: MaryLynn Heron
Representative, STA: Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:02pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Don Peterson and representing SAA – MaryLynn Heron.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

- 13. November 23 VISTA meeting – Trustee Hickman
BCPSEA AGM – Trustee Vandall
Victoria Family Court & Youth Justice Committee Report – Trustee VanWell
STA ProD Committee Meeting – Vice Chair Silzer

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs and facilities.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of October 23, 2024.
Chair Dunford asked if there were any errors and omissions to the minutes of October 23, 2024. Hearing none, the Chair declared the minutes be adopted as circulated.
- (ii) Adoption of Annual General Meeting minutes of November 4, 2024.
Chair Dunford asked if there were any errors and omissions to the minutes of November 4, 2024. Hearing none, the Chair declared the minutes be adopted as circulated.

4. BUSINESS ARISING OUT OF THE MINUTES

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

- (a) Presentations and Delegations:
- (b) Questions:

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

COMMITTEE REPORTS

9. EDUCATION DIRECTIONS COMMITTEE

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

1. 2024/25 Final Enrolment & Funding

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve allocating \$191,284 in revenue growth net of expenditures to reduce appropriation of accumulated surplus funding continuing expenditures and to increase the contingency reserve.

CARRIED.

2. 2025/26 Budget Guiding Principles

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the 2025/26 Budget Guiding Principles.

Amendment:

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE SILZER

Amend #10 in 2025/26 Budget Guiding Principles to:

The Board will continue to review opportunities to enter into additional revenue generating activities provided they have a strong tie to public education and student success.

AMENDMENT CARRIED.

MAIN MOTION AS AMENDED. CARRIED.

3. 2025/26 Budget Timelines/Process

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve the 2025/26 Budget Timelines/Process.

CARRIED.

4. 2023/24 Statement of Financial Information (SOFI) Report

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve the 2023/24 Statement of Financial Information (SOFI) Report.

CARRIED.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board raise with the BCSTA the matter of the \$75,000 threshold for SOFI reporting.

CARRIED.

11. **HUMAN RESOURCES** (No Report)

12. **POLICY DEVELOPMENT**

1. Policy 9 (Board Operations)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE ELDER

That amendments to Policy 9 (Board Operations) be approved.

CARRIED.

13. **REPORTS FROM TRUSTEE REPRESENTATIVES**

- Trustee Hickman shared insights on the November 23rd VISTA meeting at BCSTA Academy.
- Trustee Hickman reported on the planning for the upcoming March 2025 VISTA Conference to be held at the Oak Bay Beach Hotel.
- Trustee VanWell presented a summary on the BCSTA Provincial Council and Academy held in November in Vancouver.
- Trustee VanWell reported on the Charitable Trust June 2024 meeting.
- Trustee Elder presented a summary of the recent COPACS meeting.
- Trustee Vandall gave an account on the BCPSEA Annual General meeting held in January.
- Trustee VanWell recently attended the Victoria Family Court & Youth Justice Committee meeting.
- Vice-Chair Silzer gave an account of the STA ProD Committee Meeting.

14. CORRESPONDENCE

- (i) Letter from Capital Bike
- (ii) Letter from Union of BC Indian Chiefs
- (iii) Letter from District of North Saanich

15. QUESTION PERIOD

16. OTHER BUSINESS AS SUBMITTED

17. FOR INFORMATION

18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:43pm.

Chair of the Board

Secretary Treasurer