



April 23, 2025

**Regular Meeting of the Board of Education of
School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, April 23, 2025 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair:	Tim Dunford	Superintendent of Schools:	Dave Eberwein
Vice-Chair:	Nola Silzer	Secretary Treasurer:	Jason Reid
Trustee:	Keven Elder	Assistant Superintendent:	Mel Paas
Trustee:	Susan Hickman	Director of Instruction:	Carly Hunter
Trustee:	Elsie McMurphy	Director of Instruction:	Peter Westhaver
Trustee:	Joyce Vandall	Representative, COPACS:	Tara Keeping
Trustee:	Teri VanWell	Representative, CUPE:	Regrets
		Representative, SAA:	Jason Earnshaw
		Representative, STA:	Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:01pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Don Peterson; representing SAA – Jason Earnshaw and representing COPACS – Tara Keeping.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE SILZER

That the agenda be adopted.

Seconded by TRUSTEE HICKMAN

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

CARRIED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs and facilities.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of March 12, 2025.
Chair Dunford asked if there were any errors and omissions to the minutes of March 12, 2025.
Hearing none, the Vice-Chair declared the minutes be adopted as circulated.

4. BUSINESS ARISING OUT OF THE MINUTES

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

(a) **Presentations and Delegations:**

Youth in Trades Presentation – Colleen McNamee & Heidi Hackman

(b) **Questions:**

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

9. EDUCATION DIRECTIONS COMMITTEE

COMMITTEE REPORTS

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

- (i) Brentwood Elementary Land Consolidation

Moved by TRUSTEE ELDER

Seconded by TRUSTEE VANDALL

That the Board approve the consolidation of the three lots comprising the Brentwood Elementary site into a single lot.

CARRIED.

(ii) 2025/26 Capital Plan Bylaw

Moved by TRUSTEE ELDER

Seconded by TRUSTEE VANWELL

That the Board approve the first reading of Capital Plan Bylaw No. 2025/26-CPSD6301.

CARRIED.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve the second reading of Capital Plan Bylaw No. 2025/26-CPSD6301.

CARRIED.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve the reading of the Capital Plan Bylaw No. 2025/26-CPSD6301 at this Board meeting for a third time

CARRIED UNANIMOUSLY.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE VANDALL

That the Board approve the third reading, pass and adopt Capital Project Bylaw No. 2025/26-

CARRIED.

(iii) 2025/26 Annual Facilities Grant Plan

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve the 2025/26 Annual Facility Grant Plan

CARRIED.

11. HUMAN RESOURCES (No Report)

12. POLICY DEVELOPMENT

(i) Policy 28 (Languages)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE VANDALL

As the required Notice of Motion has been provided on February 12, 2025, I, Trustee VanWell move that revisions to Policy 28 (Languages) be approved.

CARRIED.

13. REPORTS FROM TRUSTEE REPRESENTATIVES

- COPACS Meeting, 14April2025 – Trustees VanWell & Hickman

14. CORRESPONDENCE

- (i) Letter from COPACS

15. QUESTION PERIOD

16. OTHER BUSINESS AS SUBMITTED

17. FOR INFORMATION

18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:04pm.

Chair of the Board

Secretary Treasurer