



May 7, 2025

**Special Budget Meeting of the Board of Education
of School District No. 63 (Saanich)**

The Special Budget Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, May 7, 2025 at 7:00 pm.

ATTENDEES

Chair:	Tim Dunford	Superintendent of Schools:	Dave Eberwein
Vice-Chair:	Elsie McMurphy	Secretary Treasurer:	Jason Reid
Trustee:	Keven Elder - regrets	Assistant Superintendent:	Mel Paas
Trustee:	Susan Hickman	Director of Instruction:	Carly Hunter
Trustee:	Nola Silzer	Director of Instruction:	Peter Westhaver
Trustee:	Joyce Vandall	Representative, COPACS:	Regrets
Trustee:	Teri VanWell	Representative, CUPE:	Regrets
		Representative, SAA:	Ryan Ellis
		Representative, STA:	Don Peterson

1. CALL TO ORDER AND WELCOME

Chair Dunford called the Special Meeting to order at 7:00pm.

Introduction

Chair Dunford welcomed members of the partner groups, and management team representatives to the special meeting and acknowledged the territory of the WSANEC people since time immemorial. Representing STA – Don Peterson and representing School Administration – Ryan Ellis.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE VANDALL

That the agenda be adopted.

Seconded by TRUSTEE HICKMAN

Chair Dunford asked if there were any late items or revisions to the agenda as circulated. None noted.

CARRIED.

3. 2025/26 BUDGET

- (i) Report from Secretary Treasurer
- (ii) Discuss 2025/26 Budget

The Chair asked if there was any objection to relaxing procedural rules for the purpose of Board and partner discussion.

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE VANWELL

That the 2025/26 Budget be balanced by implementing the following budget changes to offset projected unfunded inflationary pressures:

- Function 1 (Instruction) - Service and supply budget reduction - \$100,000
- Function 4 (District Administration) - HR dept staffing budget reduction - \$34,665
- Function 4 (District Administration) - Service and supply budget reduction - \$10,000
- Function 5 (Operations and Maintenance) - Technology Plan reduction - \$250,000
- Function 5 (Operations and Maintenance) - Service and supply budget reduction - \$25,000
- Increase allocation of Accumulated Surplus from Contingency Reserve - \$1,086,096

CARRIED.

4. ADJOURNMENT

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE HICKMAN

That the Special Board Meeting be adjourned at 7:17pm.

Chair of the Board

Secretary-Treasurer