



May 14, 2025

**Regular Meeting of the Board of Education of
School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, May 14, 2025 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair: Tim Dunford - regrets	Superintendent of Schools: Dave Eberwein
Vice-Chair: Nola Silzer	Secretary Treasurer: Jason Reid
Trustee: Keven Elder - regrets	Assistant Superintendent: Mel Paas
Trustee: Susan Hickman	Director of Instruction: Carly Hunter
Trustee: Elsie McMurphy	Director of Instruction: Peter Westhaver
Trustee: Joyce Vandall	Representative, COPACS: Jaime Roberts
Trustee: Teri VanWell	Representative, CUPE: regrets
	Representative, SAA: Helena Takhar
	Representative, STA: regrets

1. CALL TO ORDER AND WELCOME

Vice-Chair Silzer called the meeting to order at 7:06pm.

Introduction

Vice-Chair Silzer acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing SAA – Helena Takhar and representing COPACS – Jaime Roberts.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE HICKMAN

That the agenda be adopted.

Seconded by TRUSTEE MCMURPHY

Vice-Chair Silzer asked if there were any late items or revisions to the agenda as circulated.

CARRIED.

Report on In-Camera Meeting

Vice-Chair Silzer reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of April 23, 2025.
Vice-Chair Silzer asked if there were any errors and omissions to the minutes of April 23, 2025. Hearing none, the Vice-Chair declared the minutes be adopted as circulated.
- (ii) Adoption of Special Budget Meeting minutes of May 7, 2025. Vice-Chair Silzer asked if there were any errors and omissions to the minutes of May 7, 2025. Hearing none, the Vice-Chair declared the minutes be adopted as circulated.

4. BUSINESS ARISING OUT OF THE MINUTES

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

- (a) Presentations and Delegations:
- (b) Questions:

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

COMMITTEE REPORTS

9. EDUCATION DIRECTIONS COMMITTEE

- (i) 2027/28 School Calendar

Moved by TRUSTEE VANDALL

Seconded by TRUSTEE VANWELL

That the Board approve the 2027/28 School Calendar.

CARRIED.

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

- (ii) Cordova Bay Land Swap

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve the first reading of the Cordova Bay Elementary Land Disposal Bylaw 2025.

CARRIED.

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve the second reading of the Cordova Bay Elementary Land Disposal Bylaw 2025.

CARRIED.

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve the reading of the Cordova Bay Elementary Land Disposal Bylaw 2025 at this Board meeting for a third time.

CARRIED UNANIMOUSLY.

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve the third reading, pass and adopt the Cordova Bay Elementary Land Disposal Bylaw 2025.

CARRIED.

11. HUMAN RESOURCES (No Report)

12. POLICY DEVELOPMENT

- (i) Policy 7 (Board Committees)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE VANDALL

As the required Notice of Motion has been provided on March 4, 2025, I, Trustee VanWell move that revisions to Policy 7 (Board Committees) be approved.

CARRIED.

13. REPORTS FROM TRUSTEE REPRESENTATIVES

- BCSTA AGM – Trustee VanWell reported on the recent AGM held in Vancouver in April.
- COPACS Meeting, 14April2025 – Trustee Mcmurphy reported on the COPACS and Chair Dunford attended the recent COPACS meeting.

14. CORRESPONDENCE

- (i) Letter – Justine Shaw, 23Apr2025
(ii) Letter – Sara Vanhelvoirt, 23Apr2025

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE VANWELL

That staff work with the STA to schedule a budget meeting earlier in next year's annual budget cycle.

CARRIED.

- (iii) Letter – COPACS, 5May2025

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE HICKMAN

That Chair and Vice-Chair meet with senior staff and COPACS to discuss their requests and feedback and report back to a Board meeting in the fall.

CARRIED.

15. QUESTION PERIOD

16. OTHER BUSINESS AS SUBMITTED

- (i) 2025/26 Committee & Board Dates

Moved by TRUSTEE MCMURHY

Seconded by TRUSTEE VANWELL

That the 2025/26 Committee & Board Dates be approved.

CARRIED.

17. FOR INFORMATION

18. ADJOURNMENT

The Vice-Chair asked if there was any objection to adjourning the meeting. Hearing none, the Vice-Chair declared the meeting adjourned at 7:53pm.

Chair of the Board

Secretary Treasurer