September 17, 2025

Regular Meeting of the Board of Education of School District No. 63 (Saanich)

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, September 17, 2025 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair:	Tim Dunford
Vice-Chair:	Nola Silzer
Trustee:	Keven Elder
Trustee:	Susan Hickman
Trustee:	Elsie McMurphy
Trustee:	Joyce Vandall
Trustee:	Teri VanWell

Superintendent of Schools:	Dave Eberwein
Secretary Treasurer:	Jason Reid
Assistant Superintendent:	Melanie Paas
Director of Instruction:	Helena Takhar
Assistant Superintendent:	Peter Westhaver
Representative, COPACS:	Regrets
Representative, CUPE:	Regrets
Representative, SAA:	Rae Dennett
Representative, STA:	Shannon Toronitz

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:00pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Shannon Toronitz and representing SAA – Rae Dennett.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE HICKMAN **Seconded by TRUSTEE VANWELL**
That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

#13 –Victoria Family & Youth Court – Trustee Vandall

CARRRIED AS AMENDED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs and facilities.

3. ADOPTION OF BOARD MEETING MINUTES

(i) Adoption of Regular Board Meeting minutes of June 18, 2025.
Chair Dunford asked if there were any errors and omissions to the minutes of June 18, 2025. Hearing none, the Chair declared the minutes be adopted as circulated.

4. BUSINESS ARISING OUT OF THE MINUTES

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

(a) **Presentations and Delegations**:

(b) **Questions**:

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

COMMITTEE REPORTS

9. EDUCATION DIRECTIONS COMMITTEE

(i) 2025/26 Enhancing Student Learning Report

Moved by TRUSTEE SILZER **Seconded by TRUSTEE VANWELL**
That the Board approve the 2025/26 Enhancing Student Learning Report.

CARRIED.

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

(i) Draft Long Range Facilities Plan

Moved by TRUSTEE HICKMAN **Seconded by TRUSTEE VANDALL**
That the Secretary Treasurer and/or Superintendent convene a Board Planning Session to discuss further the draft Long Range Facilities Plan.

Amendment:
Moved by TRUSTEE MCMURPHY **Seconded by TRUSTEE VANDALL**
That the Board Planning Day session on December 4th will include further discussion of the Long Range Facilities Plan.

AMENDMENT CARRIED.

MAIN MOTION AS AMENDED. CARRIED.

(ii) 2024/25 Financial Statements

Moved by TRUSTEE HICKMAN **Seconded by TRUSTEE MCMURPHY**
That the Board approve the internal restriction of accumulated operating surplus as presented in note 14 in the 2024/25 Financial Statements.

CARRIED.

Moved by TRUSTEE HICKMAN **Seconded by TRUSTEE MCMURPHY**
That the Board approve transfer of $146,490 from accumulated operating surplus to local capital, as presented in schedule 1 in the 2024/25 financial statements.

CARRIED.

Moved by TRUSTEE HICKMAN **Seconded by TRUSTEE MCMURPHY**
That the Board approve the 2024/25 Financial Statements.

CARRIED.

11. HUMAN RESOURCES (No Report)

12. POLICY DEVELOPMENT

13. REPORTS FROM TRUSTEE REPRESENTATIVES

- Trustee Hickman provided an update on the COPACS Meeting on September 8, 2025.
- Trustee Vandall attended the Yellow Wolf Pow Wow on behalf of the Victoria Family and Court Youth Justice Committee held in July.

14. CORRESPONDENCE

15. QUESTION PERIOD

16. OTHER BUSINESS AS SUBMITTED

(i) Board Annual Work Plan

- Move Annual Parent Involvement Meeting from October to January
- Add to November: Election of BCSTA, BCPSEA & VISTA Reps
- Add to January: ILC Recognition Ceremonies
- Remove from June: Conduct Annual Facilitated Board Self-Evaluation
- Add to Ongoing: IEC Updates

Moved by TRUSTEE HICKMAN **Seconded by TRUSTEE VANDALL**
That the Board approve the Board Annual Work Plan with amendments to the circulated document as discussed.

CARRIED.

17. FOR INFORMATION

Administrative Procedures Update

18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:13pm.

Chair of the Board Secretary Treasurer