



October 22, 2025

**Regular Meeting of the Board of Education of
School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, October 22, 2025 at 7:00pm at 2125 Keating Cross Road.

ATTENDEES

Chair:	Tim Dunford	Superintendent of Schools:	Dave Eberwein
Vice-Chair:	Nola Silzer - regrets	Secretary Treasurer:	Jason Reid
Trustee:	Keven Elder	Assistant Superintendent:	Melanie Paas
Trustee:	Susan Hickman - regrets	Director of Instruction:	Helena Takhar
Trustee:	Elsie McMurphy	Assistant Superintendent:	Peter Westhaver
Trustee:	Joyce Vandall	Representative, COPACS:	Phil Molloy
Trustee:	Teri VanWell	Representative, CUPE:	Marisol Verdad
		Representative, SAA:	Anita Ko
		Representative, STA:	Shannon Toronitz

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:00pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Shannon Toronitz; representing SAA – Anita Ko, representing CUPE – Marisol Verdad & representing COPACS – Phil Molloy.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE VANWELL

That the agenda be adopted.

Seconded by TRUSTEE MCMURPHY

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

CARRIED.

Report on In-Camera Meeting

Chair Dunford reported that, prior to the Regular Meeting, the Board convened an In Camera session to discuss personnel matters, business affairs, and facilities. Upon rising from the In Camera session, the Board reported on the Audit Findings from the Office of the Auditor General.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of September 17, 2025.

Chair Dunford asked if there were any errors and omissions to the minutes of September 17, 2025.

The Chair declared the minutes be adopted as amended by adding “regrets” following Keven Elder’s name.

4. BUSINESS ARISING OUT OF THE MINUTES

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

- (a) Presentations and Delegations:

- (b) Questions:

Phil Molloy, representing COPACS, asked about potential conflict of interest in Policy 12 (Trustee Elections). Secretary-Treasurer Reid responded.

6. REPORT FROM THE CHAIR

Correspondence from COPACS, 5May2025

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

9. INDIGENOUS EDUCATION COUNCIL

Indigenous Education Council Terms of Reference

COMMITTEE REPORTS

9. EDUCATION DIRECTIONS COMMITTEE

- (i) Studio 63 Hair Stylist Program

Moved by TRUSTEE VANDALL

Seconded by TRUSTEE MCMURPHY

That the Board extend its gratitude to Assistant Superintendent Melanie Paas, Principal Kelly de Klerk and Careers Program Coordinator, Heidi Hackman, for their leadership in securing the new partnership with VCC towards the Studio 63 Hair Stylist Program.

CARRIED.

Moved by TRUSTEE VANDALL

Seconded by TRUSTEE MCMURPHY

That the Board acknowledge and thank VIU for their commitment to student success throughout the 15 year partnership and for their support during the transition.

CARRIED.

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

- (i) Preliminary Enrolment & Funding

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the proposed 2025/26 expenditure budget changes.

CARRIED.

- (ii) Multi-year Financial Plan

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the 2026-2028 Multi-year Financial Plan.

CARRIED.

11. HUMAN RESOURCES (No Report)

12. POLICY DEVELOPMENT

1. Policy 12 (Trustee Elections)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE MCMURPHY

That the Board confirm its consideration of the proposed amendments to Policy 12 (Trustee Elections).

CARRIED.

Notice of Motion:

I, Trustee VanWell provide notice at the January 14, 2026 public meeting of the Board of Education, I will move the following motion:

That revisions to Policy 12 (Trustee Elections) be approved.

2. Policy 13 (Trustee Code of Conduct/Appendix – Trustee Code of Conduct Sanctions)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE MCMURPHY

That the Board confirm its consideration of the proposed amendments to Policy 13 (Trustee Code of Conduct/Appendix – Trustee Code of Conduct Sanctions).

CARRIED.

Notice of Motion:

I, Trustee VanWell provide notice at the January 14, 2026 public meeting of the Board of Education, I will move the following motion:

That revisions to Policy 13 (Trustee Code of Conduct/Appendix – Trustee Code of Conduct Sanctions) be approved.

13. REPORTS FROM TRUSTEE REPRESENTATIVES

- Trustee Vandall provided a report on the COPACS meeting held on October 6, 2025.
- Trustee VanWell shared highlights from the VISTA Fall Conference, which took place in Campbell River in October.

14. CORRESPONDENCE

Letter from Honourable Bowinn Ma, Minister of Infrastructure

15. QUESTION PERIOD

16. OTHER BUSINESS AS SUBMITTED

17. FOR INFORMATION

18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 7:57pm.

Chair of the Board

Secretary Treasurer