



January 14, 2026

**Regular Meeting of the Board of Education of
School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, January 14, 2026 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair:	Tim Dunford	Superintendent of Schools:	Dave Eberwein
Vice-Chair:	Nola Silzer	Secretary Treasurer:	Jason Reid
Trustee:	Keven Elder	Assistant Superintendent:	Melanie Paas
Trustee:	Susan Hickman	Director of Instruction:	Helena Takhar
Trustee:	Elsie McMurphy	Assistant Superintendent:	Peter Westhaver
Trustee:	Joyce Vandall	Sr. Exec Admin Assistant:	Leigh Glancie
Trustee:	Teri VanWell	Representative, CUPE:	Marisol Verdad
		Representative, SAA:	Sara Postlethwaite
		Representative, STA:	Shannon Toronitz
		Representative, COPACS:	Jaime Roberts

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:00pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Shannon Toronitz; representing SAA – Sara Postlethwaite, representing CUPE – Marisol Verdad and representing COPACS – Jaime Roberts.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE HICKMAN

That the agenda be adopted.

Seconded by TRUSTEE VANDALL

Chair Dunford asked if there were any late items or revisions to the agenda as circulated. None noted.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs and facilities.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of November 26, 2025.

Chair Dunford asked if there were any errors and omissions to the minutes of November 26, 2025.

Hearing none, the Chair declared the minutes be adopted as circulated.

4. BUSINESS ARISING OUT OF THE MINUTES

Correspondence from Megan Misovic dated November 3, 2025.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board consider the matter of Ms Misovic's request regarding opportunities for trails in our communities at a future meeting.

CARRIED.

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

- (a) Presentations and Delegations:

- (b) Questions:

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

9. INDIGENOUS EDUCATION COUNCIL

COMMITTEE REPORTS

9. EDUCATION DIRECTIONS COMMITTEE

10. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

- (i) 2026 Long Range Facilities Plan

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the 2026 Long Range Facilities Plan.

CARRIED.

- (ii) Claremont Beach Volleyball Project

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve in principle the proposed volleyball facility at Claremont Secondary School, with final approval to occur following finalization of the agreements with the District of Saanich and Urban Rec.

CARRIED.

- (iii) SIDES Non-Resident Fees

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve an online learning course fee of \$1,500 per course when a course is not funded by the Ministry of Education and Childcare, and an additional \$175 administrative fee for SISP students, effective for the 2026/27 school year.

CARRIED.

11. HUMAN RESOURCES (No Report)

12. POLICY DEVELOPMENT

- (i) Policy 11 (Indemnification Bylaw)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE ELDER

That the Board confirm its consideration of the proposed amendments to Policy 11 (Indemnification Bylaw).

CARRIED.

Notice of Motion:

I, Trustee VanWell provide notice at the March 11, 2026 public meeting of the Board of Education, I will move the following motion:

That revisions to Policy 11 – Indemnification Bylaw be approved.

(ii) Policy 13 (Trustee Code of Conduct)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE HICKMAN

As the required Notice of Motion has been provided on October 14, 2025, I, Trustee VanWell move that revisions to Policy 13 (Trustee Code of Conduct) be approved.

CARRIED.

(iii) Policy 21 (Student Transportation)

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE HICKMAN

That the Board confirm its consideration of the proposed amendments to Policy 21 (Student Transportation).

CARRIED.

Notice of Motion

I, Trustee VanWell provide notice at the March 11, 2026 public meeting of the Board of Education, I will move the following motion:

That revisions to Policy 21 – Student Transportation be approved.

13. REPORTS FROM TRUSTEE REPRESENTATIVES

- Trustee VanWell provided an overview of the BCSTA Academy held in Vancouver in November.
- Trustee Elder and Chair Dunford attended the recent COPACS Meeting held January 6, 2026.

14. CORRESPONDENCE

Letter from District of North Saanich

15. QUESTION PERIOD

16. OTHER BUSINESS AS SUBMITTED

17. FOR INFORMATION

Administrative Procedure 174 – Assistance Dogs

18. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:30pm.

Chair of the Board

Secretary Treasurer