



April 22, 2026

**Regular Meeting of the Board of Education of
School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, April 22, 2026 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair:	Tim Dunford	Superintendent of Schools:	Dave Eberwein
Vice-Chair:	Nola Silzer	Secretary Treasurer:	Jason Reid
Trustee:	Keven Elder	Assistant Superintendent:	Melanie Paas
Trustee:	Susan Hickman	Director of Instruction:	Helena Takhar
Trustee:	Elsie McMurphy	Assistant Superintendent:	Peter Westhaver
Trustee:	Joyce Vandall	Sr. Exec Admin Assistant:	Leigh Glancie
Trustee:	Teri VanWell	Representative, CUPE:	regrets
		Representative, SAA:	David Mark
		Representative, STA:	Shannon Toronitz
		Representative, COPACS	Megan Misovic

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 6:59pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing STA – Shannon Toronitz representing SAA – David Mark & representing COPACS – Megan Misovic.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE VANDALL

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

17. Other Business as Submitted – International Student Program Fees

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters.

3. ADOPTION OF BOARD MEETING MINUTES

(i) Adoption of Regular Board Meeting minutes of March 11, 2026.

Chair Dunford asked if there were any errors and omissions to the minutes of March 11, 2026.

The Chair declared the minutes be adopted

4. BUSINESS ARISING OUT OF THE MINUTES

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

(a) Presentations and Delegations:

Solar Project – Claremont School Students: Aaron Spalteholz, Lyndon Boss, Wade McReynolds,
Zane Stewart

(b) Questions:

6. REPORT FROM THE CHAIR

Chair Dunford presented Trustee Elsie McMurphy with the Long-Time Service Award from the BCSTA Annual General Meeting, and Shannon Toronitz presented the Saanich Teachers' Non-Member Recognition Award.

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES

9. INDIGENOUS EDUCATION COUNCIL

COMMITTEE REPORTS

10. EDUCATION DIRECTIONS COMMITTEE

- (i) 2028/29 Draft School Calendar

Moved by TRUSTEE SILZER

Seconded by TRUSTEE VANDALL

As per Board Policy 17 (Public Consultation), that the Board forward the 2028/29 Draft School Calendar for public consultation for the period of April 23, 2026 to May 21, 2026.

CARRIED.

11. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

1. 2026/27 Annual Facilities Grant Plan

Moved by TRUSTEE ELDER

Seconded by TRUSTEE HICKMAN

That the Board approve the 2026/27 Annual Facilities Grant Plan.

CARRIED.

2. 2026/27 Capital Plan Bylaw

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the first reading of Capital Plan Bylaw No. 2026/27-CPSD6301.

CARRIED.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the second reading of Capital Plan Bylaw No. 2026/27-CPSD6301.

CARRIED.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the reading of the Capital Plan Bylaw No. 2026/27-CPSD6301 at this Board meeting for a third time.

CARRIED UNANIMOUSLY.

Moved by TRUSTEE ELDER

Seconded by TRUSTEE MCMURPHY

That the Board approve the third reading, pass and adopt Capital Project Bylaw No. 2026/27-CPSD6301.

CARRIED.

12. HUMAN RESOURCES (No Report)

13. POLICY DEVELOPMENT COMMITTEE

1. Policy 18 – Recruitment and Selection of Personnel

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE ELDER

That the Board confirm its consideration of the proposed amendments to Policy 18 (Recruitment and Selection of Personnel).

CARRIED.

Notice of Motion:

I, Trustee VanWell provide notice at the June 17, 2026 public meeting of the Board of Education, I will move the following motion:

That revisions to Policy 18 (Recruitment and Selection of Personnel) be approved.

2. Policy 11 – Indemnification Bylaw

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE MCMURPHY

That the Board confirm its consideration of the proposed amendments to Policy 11 – Indemnification bylaw.

CARRIED.

Notice of Motion:

I, Trustee VanWell provide notice at the June 17, 2026 public meeting of the Board of Education, I will move the following motion:

That revisions to Policy 11 – Indemnification Bylaw be approved.

3. Policy 14 (Appendix) – Superintendent Evaluation Process

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE MCMURPHY

As the required Notice of Motion was provided on February 11, 2026, I, Trustee VanWell move that revisions to Policy 14 (Appendix) – Superintendent Evaluation Process be approved.

CARRIED.

14. REPORTS FROM TRUSTEE REPRESENTATIVES

- Trustee Hickman provided an update from the April 13 COPACS Meeting
- Trustee VanWell gave a report on the recent BCSTA AGM held in Vancouver on April 9-11
- Vice-Chair Silzer attended the recent Memorial Park Society meeting

15. CORRESPONDENCE

Letter from Central Saanich Police Board, April 2, 2026
Letter from Laureen Heisler, National Citizens Inquiry

16. QUESTION PERIOD

Megan Misovic, COPACS inquired about the meeting with the North Saanich Municipality and whether they had any ideas regarding Sansbury School. She also asked whether the Capital Plan takes climate change impacts into account, such as extreme heat and wildfire smoke, and how children would be kept cool and air quality—including air filtration—would be managed during wildfire smoke events.

17. OTHER BUSINESS AS SUBMITTED

International Student Program Fees

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE ELDER

That the Board approve the following increases to international program fees for the 2027/28 school year:

- Increase the tuition fee by \$500 to \$17,250,
- Increase the home stay placement and monitoring fee by \$50 to \$800,
- Increase the new student orientation fee by \$100 to \$250, and
- Increase the fee for additional home stay nights by \$10 to \$60/night

CARRIED.

18. FOR INFORMATION

19. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:50pm

Chair of the Board

Secretary Treasurer