



September 23, 2026

**Regular Meeting of the Board of Education of
School District No. 63 (Saanich)**

The Regular Meeting of the Board of Education of School District No. 63 (Saanich) was held on Wednesday, September 23, 2026 at 7:00 pm at 2125 Keating Cross Road.

ATTENDEES

Chair:	Tim Dunford	Superintendent of Schools:	Dave Eberwein
Vice-Chair:	Nola Silzer - Regrets	Secretary Treasurer:	Jason Reid
Trustee:	Keven Elder	Assistant Superintendent:	Melanie Paas
Trustee:	Susan Hickman	Director of Instruction:	Helena Takhar
Trustee:	Elsie McMurphy	Assistant Superintendent:	Peter Westhaver
Trustee:	Joyce Vandall	Sr. Exec Admin Assistant:	Leigh Glancie
Trustee:	Teri VanWell	Representative, CUPE:	Regrets
		Representative, SAA:	Kelly deKlerk
		Representative, STA:	Shannon Toronitz
		Representative, COPACS	Jaime Roberts

1. CALL TO ORDER AND WELCOME

Chair Dunford called the meeting to order at 7:00pm.

Introduction

Chair Dunford acknowledged the territory of the WSANEC people since time immemorial and welcomed members of the management team and partner group to the regular Board meeting. Representing SAA – Kelly deKlerk, representing STA – Shannon Toronitz and representing COPACS – Jaime Roberts.

2. ADOPTION OF AGENDA

Adoption of Agenda

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the agenda be adopted.

Chair Dunford asked if there were any late items or revisions to the agenda as circulated.

CARRIED.

Report on In-Camera Meeting

Chair Dunford reported that prior to the Regular meeting, the Board held an In Camera meeting and discussed personnel matters, business affairs and facilities.

3. ADOPTION OF BOARD MEETING MINUTES

- (i) Adoption of Regular Board Meeting minutes of June 17, 2026.

Chair Dunford asked if there were any errors and omissions to the minutes of June 17, 2026.

The Chair declared the minutes be approved.

4. BUSINESS ARISING OUT OF THE MINUTES

Prospect Lake Road Correspondence

Moved by TRUSTEE MCMURPHY

Seconded by TRUSTEE VANDALL

That a letter be sent to Power to Be with the Board's appreciation for assisting in accommodating the bussing for families on Prospect Lake Road.

CARRIED.

5. PRESENTATIONS, DELEGATIONS & QUESTIONS

- (a) Presentations and Delegations:

- (b) Questions:

6. REPORT FROM THE CHAIR

7. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

8. SCHOOL SUCCESSES – no report this month

9. INDIGENOUS EDUCATION COUNCIL

COMMITTEE REPORTS

10. EDUCATION DIRECTIONS COMMITTEE

2025/26 Enhancing Student Learning Interim Progress Report

Moved by TRUSTEE VANDALL

Seconded by TRUSTEE VANWELL

That the Board approve the 2025/26 Enhancing Student Learning Interim Progress Report.

CARRIED.

11. FINANCE, FACILITIES & TECHNOLOGY COMMITTEE

2025/26 Financial Statements

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve the internal restriction of accumulated operating surplus as presented in note 13 in the 2025/26 Financial Statements.

CARRIED.

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve transfer of \$194,491 from accumulated operating surplus to local capital, as presented in schedule 1 in the 2025/26 Financial Statements.

CARRIED.

Moved by TRUSTEE HICKMAN

Seconded by TRUSTEE MCMURPHY

That the Board approve the 2025/26 Financial Statements.

CARRIED.

12. POLICY DEVELOPMENT COMMITTEE

13. HUMAN RESOURCES (No Report)

14. REPORTS FROM TRUSTEE REPRESENTATIVES

Chair Dunford provided an update on the September 14, 2026 COPACS Meeting.

15. CORRESPONDENCE

16. QUESTION PERIOD

Jaime Roberts, COPACS: Inquired whether COPACS could be provided a presentation on parental rights and about the Board's plans for advocacy related to funding shortfalls.

17. OTHER BUSINESS AS SUBMITTED

1. Board Annual Work Plan

Moved by TRUSTEE ELDER

Seconded by TRUSTEE VANWELL

That the Board approve the Board Annual Work Plan.

CARRIED.

2. Trustee Orientation Program

Moved by TRUSTEE VANWELL

Seconded by TRUSTEE ELDER

That the Board approve the Trustee Orientation Program.

CARRIED.

18. FOR INFORMATION

Administrative Procedure 165 (Emergency Preparedness)

Administrative Procedure 183 (Global Positioning Systems (GPS) Equipment in District Owned Vehicles)

19. ADJOURNMENT

The Chair asked if there was any objection to adjourning the meeting. Hearing none, the Chair declared the meeting adjourned at 8:28pm.

Chair of the Board

Secretary Treasurer