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## District Principal – Diversity & Inclusion

The *District Principal – Diversity & Inclusion* works closely with and reports to the Director of Instruction – Diversity & Inclusion and is responsible for providing administrative leadership and management in the areas of Inclusive Education, ensuring that effective services and supports are appropriately provided to K-12 students in the District.

Key responsibilities include leadership and support in the development and implementation of Inclusive Education practices throughout the District. This position will work collaboratively with senior leadership, school administrators, staff, parents, and community partners to ensure that all students, including those with diverse learning needs, receive equitable and effective educational opportunities.

We invite applications from qualified candidates for the position of *District Principal – Diversity & Inclusion*, with a start date of **January 1, 2025**.

### Key Responsibilities

- Commitment to supporting the interests of the Board and the District
- Responsibilities of a Principal/Vice-Principal as described in the School Act and associated Regulations
- Commitment to principles that all students are entitled to equitable access to learning
- Commitment to the First Peoples Principles of Learning
- Commitment to a consultative, collaborative, teamwork approach involving students, parents, school staff and the community
- Commitment to the concept of “safe and caring schools”
- Leadership of diverse staff offering specialized instruction, support and interventions
- The ability to motivate staff and be an advocate for staff development based on school and student needs

### District Responsibilities

- Report to the Director of Instruction - Diversity & Inclusion
- Liaise and consult with Elementary, Middle, Secondary administrators and school-based teams
- Member of the District Student Review Committee and chair for Educational Review processes for K-12 students
- Member of the District Learning Services Team
- Member of the District Screening Committee

### Diversity & Inclusion Leadership

- Coordination and leadership in professional learning and in-service training
- Advocacy and implementation of Inclusive Education programming
- Recruitment support for Learning Services staff including Inclusion Support staff, itinerant staff and education assistants

## Data and Reporting

- Evaluation of programs and interventions that support student learning and equitable access to education
- Prepare reports for the Superintendent, Director of Instruction and Board as required on the status and progress of inclusive education initiatives

## Community Liaison

- Assist the Director with various community partnerships and Ministries (Ministry of Education and Child Care, MCFD, Health) in support of students and their families
- Assist the Director in maintaining close working relationships with UVic, Camosun College and other post-secondary organizations regarding inclusive education opportunities, training and recruitment
- Assist the Director as liaison between school districts

## Qualifications

- Eligible for Membership within the BC Teacher Regulation Branch by holding a valid BC teaching certificate
- Master's Degree in Inclusive Education or an appropriately related field
- A minimum of five years of successful experience in a formal leadership position including a minimum of three years of recent and exemplary experience as a Principal / Vice-Principal either at the school or district level
- Experience leading programs, initiatives and staff in support of students with exceptional needs

## Skills and Abilities

Specific to this position, the *District Principal – Diversity & Inclusion* must demonstrate a strong capacity in the following:

- A demonstrated deep understanding of the diverse learning needs in K-12 Education
- Skills and expertise in relation to progressive inclusive educational methodology, programming and recommended practice
- Experience and understanding associated with Ministry of Education and Child Care funding category requirements and audit compliance procedures
- Skills in establishing and maintaining close working relationships with the WSÁNEĆ community, other Indigenous groups, and members within the school community
- A high level of technological literacy including a working knowledge of MyEdBC and competency-based IEPs
- Experience in dealing effectively with various types of crisis situations including those involving students with exceptional needs

## How to Apply

Saanich Schools offers a competitive compensation and benefits package with an anticipated salary range of \$153,453 to \$161,899 dependent upon experience. Interested applicants are invited to submit an application, which includes:

- A current resume,
- Names and contact information of at least three current references who may be contacted and who are familiar with your professional performance, and
- Any other applicable supporting documents.

Please submit this application to Robyn Reid, Director of Human Resources, at [reid@saanichschools.ca](mailto:reid@saanichschools.ca). Please note that only those applicants who are forwarded for interview will be contacted.

**Deadline for applications is Monday November 4<sup>th</sup> at 9:00am PST.**