



LEADERSHIP OPPORTUNITY

Vice-Principal, Elementary School (Gr K-5)

The Saanich School District anticipates one or more openings and invites applications for the position of Vice-principal – Elementary, effective August 1, 2023.

Located on the beautiful Saanich Peninsula near Victoria, the Saanich School District serves approximately 8,000 students in eight elementary, three middle and three neighbourhood secondary schools, as well as two Individual Learning Centres (ILC), the South Island Distance Education School (SIDES) and the Children's Development Centre (CDC). The District employs 650 teachers, 37 principals and vice-principals, 500 unionized support staff, 17 exempt management staff within a \$100 million operating budget.

Strong working relationships with all partner groups, including the local W̱SÁNEĆ First Nation, have resulted in the Saanich School District having a well-established reputation of excellent student achievement and program innovation within a culture of caring and respect.

Qualifications and Attributes

Outstanding leaders who wish to be considered must be eligible for membership within the BC Teacher Regulation Branch by holding a valid BC teaching certificate and have completed a Master's Degree with an emphasis in curriculum, administration, leadership, counselling or a related field.

Applicants must also demonstrate an extensive background in successful elementary school teaching, instructional leadership and working with diverse learners including First Nations students and their families.

Skills and Abilities

- A proven record of positive working relationships with students, parents, employee groups and the broader community;
- Demonstrated understanding and respect for Indigenous learning and learners as well as knowledge of the W̱SÁNEĆ First Nations;
- Proven examples of a collaborative, consensus seeking leadership style;
- Highly effective and respectful interpersonal, communication and conflict resolution skills;
- Evidenced leadership in the supervision of learning;
- Leadership promoting curriculum and current teaching pedagogy including the use of appropriate educational technology;
- Creation of innovative practices within an inquiry-based teaching and learning environment;
- Strong organizational and management skills;

- Effective leadership during critical incidents and other stressful conditions;
- Thorough understanding of effective assessment and evaluation practices;
- Implementing district operational decisions particularly as they pertain to the Board's Strategic Plan.

Areas of Responsibility

- Sharing administrative and leadership responsibilities with the Principal;
- Assisting the Principal in the organization and development of an educational program in support of student achievement, including managing data and working on the School Plan;
- Assisting the Principal in the implementation of the various initiatives including supporting an orderly, respectful, safe and caring school environment;
- Assuming responsibility for facility issues including site safety, emergency preparedness and community use;
- Enhancing a consultative, collaborative, teamwork approach in the school, district, community and with parents;
- Providing leadership in curriculum, instruction, assessment and evaluation for Kindergarten to Grade 5;
- Promoting and including the First Peoples Principles of Learning, including a strong advocacy of Indigenizing curriculum and instruction;
- Promoting and implementing the Principles of Inclusive Schools, including a strong advocacy for students with diverse learning needs;
- Teaching assignment of approximately 0.7 FTE.

How to Apply

Applicants are asked to support their submission with the following information:

- A current resume;
- Names and contact information of three references who may be contacted and who are familiar with your professional performance;
- Any other applicable supporting documents.

The Saanich School District offers a competitive compensation and benefits package. The successful candidate should expect to assume their duties on August 1, 2023.

Please submit your completed application to Robyn Reid, Director of Human Resources, at reid@saanichschools.ca.

Deadline for applications is **Mon. April 3, 2023 at 9:00 am.**

We thank all applicants for their interest, however, only those selected for an interview will be contacted.