

**SCHOOL DISTRICT NO. 63
(SAANICH)**

JOB DESCRIPTION

CLASSIFICATION

School Support Worker

POSITION

Food Services Assistant

SUMMARY

Under limited direction of a teacher or Administrative Officer(s) provides support to students in Foods and Career Prep Cafeteria Programs.

DUTIES

- Provides direct educational classroom support to students in Foods and Career Prep Cafeteria Programs by demonstrating and reinforcing food preparation techniques
 - Monitors students and problem-solves with them in food preparation and canteen/cafeteria related activities
 - Assists identified students with carrying out programs as recommended by professional staff
 - Organizes and prepares food items
 - Prepares and cleans up for cooking classes
 - Operates cash register and assists with cash handling procedures
 - Maintains and practices Food Safe standards (e.g. dishwashing, food storage, kitchen and equipment cleanliness, proper rotation and storage of food, laundry, etc.)
 - Maintains economic use of food supplies
 - Shops, purchases, orders and receives supplies
 - Assists with the safe operation and routine maintenance of commercial kitchen equipment (e.g. deep fryers, ovens)
 - Responds to food service requests (e.g. take-outs and coffee services)
 - Assists with menu planning
 - Administers emergency first aid to students
- * Performs other assigned duties that are within the area of knowledge and skills required by the job description

QUALIFICATIONS

- Grade 12
 - One year related experience
 - Specialized relevant skills in food preparation and marketing
 - Working knowledge of cooking and baking techniques
 - Level One First Aid and CPR Certificate
 - Valid B.C. Class 5 Driver's License
 - Food Safe Certificate Level 1
 - Basic knowledge of WHMIS legislation
- * Or an equivalent combination of training and experience

DATE

June 2023