

**SCHOOL DISTRICT NO. 63
(SAANICH)**

JOB DESCRIPTION

CLASSIFICATION

School Support Worker

POSITION

Feeding Futures Assistant

SUMMARY

Under the minimum supervision of a teacher or School Administrator, provides support to students in a fast-paced environment receiving breakfast,snacks and lunch through the Feeding Futures school meals program.

DUTIES

- Organizes, prepares and/or distributes food items
- Monitors students and problem-solves with them during meal times
- Cleans up after cooking/serving food
- Maintains and practices Food Safe standards (e.g. dishwashing, food storage, kitchen and equipment cleanliness, proper rotation and storage of food, laundry, etc.)
- Maintains economic use of food supplies
- Shops, purchases, orders, receives and puts away food supplies
- Assists with the safe operation and routine maintenance of kitchen equipment
- Plans menus and maintains economic use of food supplies
- Maintains inventory of supplies and kitchen equipment
- Administers emergency first aid to students

** Performs other comparable duties that are within the area of knowledge and skills required by the job description.*

QUALIFICATIONS

- Grade 12
- 6 months related experience in a supervised work environment working with children and youth
- Working knowledge of cooking and baking techniques
- Level One First Aid and CPR Certificate
- Valid B.C. Class 5 Driver's license
- Food Safe Certificate Level 1
- Basic knowledge of WHMIS legislation

** Or an equivalent combination of training and experience.*

DATE

April 2024