SAANICH SCHOOLS
SCHOOL DISTRICT 63 (SAANICH)
2125 Keating Cross Road, Saanichton, BC Canada V8M 2A5
Phone: (250) 652-7300 Fax: (250) 652-6421 saanichschools.ca

Job Posting: Posting Detail

Posting: C2627/064 **Description:** Registered Sign Language Interpreter
Start Date: Nov 23, 2026 **End Date:**
Posting Date: Nov 12, 2026 **Closing Date:** Nov 18, 2026 – 4:00pm

Location	Position	Assignment Type	Hours
Diversity & Inclusion	Registered Sign Language Interpreter	Continuing	18

Location: Itinerant

Current Shift: 8:30am- 3:09pm Wednesday to Friday

Schedule & days of the week may be flexible based on the needs of the school and department

(Includes 1/2 hour unpaid lunch) 10 months per year while regular classes are in session

Additional minutes per day are included in the 'Current Shift' schedule above, which staff are expected to work daily in lieu of the spring break closure week in order to allow employees in continuing and temporary assignments to be paid their regular pay during the spring closure week as per Letter of Understanding - Spring Closure Week.

Pay Rate: $45.00

JOB DESCRIPTION

CLASSIFICATION
School Support Worker

POSITION
Registered Sign Language Interpreter

SUMMARY
Under the general supervision of the school Principal and Teacher of the Deaf and Hard of Hearing, with a functional reporting role to the District Principal of Diversity and Inclusion, the Registered Sign Language Interpreter (RSLI) will provide interpreting for deaf and hard of hearing students, classmates and educational staff in order to support students in their school activities and their Individual Education Plans. The RSLI will also act as an interpreter for School or District staff and other allied professionals providing and receiving relevant student information.

DUTIES
- Facilitate communication between deaf, hard of hearing and hearing students and staff by providing interpreting services in and out of the classroom, adjusting to the signing, educational and communication required. This may include scribing ASL to written English.
- Interprets in educational situations such as classroom instruction, student-to-student dialogue, counselling sessions, tutorials, assemblies, parent/student meetings, field trips and any other situations requiring communication.
- Accurately interpret information from spoken English to American Sign Language as well as American Sign Language to spoken English delivering the intent, meaning and register of the speaker at a level commensurate with the grade level of the student as required.
- Participates on the District-based team for deaf and hard of hearing students by;
  - Assisting with the development and review of progress on the Individual Education Plan;
  - Providing insight on the success of communication strategies;
  - Consulting and collaborating with the Teacher of the Deaf and Hard of Hearing, Inclusion Support Teacher, Classroom Teacher, Educational Assistants and other professionals;

    - Performing duties to support student achievement of the educational objectives;
    - Reviewing vocabulary and reinforcing specific concepts covered in class;
    - Providing information about cultural and linguistic differences that may impact students' performance and behavior.
- Under the direction of the classroom teacher and Teacher of the Deaf and Hard of Hearing, provides language extensions and vocabulary reinforcement to support academic concepts.
- Prepares, as necessary, for interpreting in an educational setting by reviewing educational material, vocabulary, concepts, sentence structure and plan for a variety of situations (e.g. non-close captioned videos, field trips, school assembly presentations).
- Compiles information and materials and participates in various school-based team meetings
- Assists professional staff in evaluating students for physical, academic, social and emotional progress
- Educates students regarding the interpreter role by encouraging responsibility and independence
- Educates teachers and other staff regarding the interpreting role

** Performs other assigned duties that are within the area of knowledge and skills required by the job description.*

QUALIFICATIONS

- Grade 12
- Completion of a recognized 2-year Interpreter Training Program (ITP)
- Fluency and ability to:
    - interpret American Sign Language/Signed English/Sign Supported Speech, including the ability to adjust to the signing, educational, and communication levels that are consistent with the grade level of the student as required;
    - as evidenced through a screening assessment or a committee comprised of representatives of school district professional(s), interpreting organizations and members of the deaf community; and,
    - an excellent command of the English language and ability to interpret same
- Minimum 18 months of experience at providing general interpreting services
- Registered member in good standing in the Westcoast Association of Visual Language Interpreters (WAVLI)
- Have acquired or willingness to acquire an understanding of the learning and social needs of deaf and hard of hearing learners in a mainstream education setting
- Physical ability to perform the duties and responsibilities of the job
- Ability to work at the level of independence and with the degree of initiative appropriate to the position
- Ability to work flexible hours as needed in order to accommodate after school meetings or events and extra-curricular activities
- Ability to work well with students and other adults
- Valid B.C. Class 5 Driver's License

DATE

June 2026
May 2026